

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, JULY 15, 2026
1020 PLANT ROAD, WHEELING IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman Dunne called the meeting to order at 6:00 pm. Roll call confirmed the following present:

Directors Berman, Dolick, Hellyer, Kearns, Lang, and Saewert.

Also in Attendance: Jeffrey Miller – Executive Director

George Sakas – Director of Economic Development & Admin Services

Jason Griffith – Director of Finance

Andrew Wolanik - Director of Operations & Maintenance

Carmina Esguerra – Administrative Coordinator

Logan Leber – Administrative Intern

Kim Mueller – Property Accountant

Devin Noble – Attorney

II. Pledge of Allegiance

Chairman Dunne led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Dolick and seconded by Director Berman to approve the minutes of June 17, 2026, Regular Meeting Minutes. The motion was approved by roll call. Ayes:

Directors, Hellyer, Kearns, Lang, Saewert, Berman, and Dolick. Nays: None.

IV. Changes to Agenda

The Director of Finance and Executive Director presentations were move before the engineering firm presentations.

V. Public Comments

None.

VI. Presentations

A. Governor Pritzker's 100 Year Proclamation

Chairman Dunne read a proclamation issued by Governor J.B. Pritzker recognizing the 100th anniversary of Chicago Executive Airport. (The proclamation is included at the end of this

document).

B. Dollars for Scholars Plaque Presentation

Director Kearns presented the Airport with a plaque from the Scholarship Assistance Fund Dollars for Scholars in recognition of its longstanding generosity and support of educational opportunities. He noted that the organization, founded in 1998 by Charlie Priester and other local business leaders, has deep roots at the Airport. Director Kearns shared that the organization awarded \$156,000 in scholarships to 14 students this year, including several first-generation college students and one vocational scholarship recipient. He thanked the Airport for its continued support of the organization over the years.

C. Engineering Firms (link to engineering firms' presentations below)

- [CMT Presentation](#)
- [Mead & Hunt](#)
- [Hanson](#)
- [RS&H](#)

VII. Hearings & Reports

A. Director of Finance

Director of Finance Jason Griffith reported on the following:

- ➔ June was the second month of the fiscal year 2027. Using a straight-line method, the targeted percentage collected or expended is 16.67% of the budget. Operating revenues were at 16.94%. The operating expenses were at 12.39% of the FY27 budget.

B. Executive Director

Jeffrey Miller reported on the following:

- ➔ Operations for June 2026 were 9,427. 3% above June 2025. Previous 12-month operations were up 106,210. We have exceeded 1M operations since January 2015. 12% above our average month of June since 2015.
- ➔ Fuel flowage for June 2026 was 749,675 gallons. An increase of 16% from June 2025. Previous 12-month fuel was up slightly at 8,573,960 gallons. The highest since reporting began in 2015. 25% above our average of June since 2015.

- 55 Custom Clearances in June 2026. Previous 12-month custom clearances were up 579. 46th consecutive month above 500 operations. 17 more clearances than the average June 2015.
- There were 24 noise comments for the month of June. 2.6 noise comments per 1000 flight operations.
- Residential Sound Insulation Program Update

General Updates

- 670 Applications received to date
- Willow Heights Condos: Continued calls/emails from interested residents with pre-noise testing this fall.

Phase 2

- End of the one-year workmanship warranty is next month (August 2026)
- Scheduled 10% of single and multi-family homes for post-construction noise testing (Completion on July 23rd)

Phase 3

- Still on track for early fall construction

Phase 4

- 16 single-family homes/properties in Wheeling and 9 condos in Prospect Heights
- Homeowner signoffs are complete
- Target dates:
 - Advertise/bid documents available July 30th
 - Pre-vid meeting: August 6th
 - Bids Due: August 20th
 - Tentative construction early 2027

Proposed Phase 5 and 6

- Anticipate noise testing in the Fall of 2026 in Wheeling and Prospect Heights
 - Single-Family homes in Wheeling
 - Condos in Wheeling and Prospect Heights
- Planning two phases consisting of 40-50 homes/units

➤ Construction Projects:

- Taxiway Echo/Hotspot Mitigation
 - Phase 1 start date August 10

- Programmed for Phase 2
 - Sky Harbour Project: Lease amendments anticipated at the August Board Meeting. Municipal entitlements are underway
 - Runway 6/24 Decommissioning – Currently underway
 - Aviation Community Center
 - Floor plan layouts with Wight Architects
 - Higher education meetings
- ➔ Other Projects:
 - Plant Road Vacation Completed
 - General Aviation conference is August 16-18
 - Tree Removal/Obstruction for Taxi-lane Papa: Coordinating with Property owners
- ➔ Engineer Selection Process
 - CMT
 - Mead & Hunt
 - Hanson
 - RS&H
- ➔ Federal Affairs Update
 - Tracking Fiscal Year ending September 30, 2026
- ➔ State Affairs Update
 - Working with Department of Commerce and Economic Opportunity
- ➔ Public Affairs
 - Run the Runway 2026
 - 1025 Total Participants – 2026 is running 21.2% ahead of 2025 and 37.7% ahead of 2024
 - 5K Event – 759 Participants
 - 1 Mile Walk – 161 Participants
 - Kids Dash – 100 Participants (First-time ever sold out)
 - 5 Virtual
 - 21 Overall Sponsors – Sponsor revenue is \$27,000
 - Hairless Joe – DC3 Society C47 Rides
- ➔ Upcoming Meeting and Events
 - Wednesday, August 12th Rescheduled Board Meeting

- Sunday – Tuesday, August 16th-18th AAAE General Aviation Conference (100-yr hosted event)
- Monday, September 7th Labor Day (Office will be closed)
- Wednesday, September 16th Groundbreaking & Joint Workshop

C. Board Members' Comments

Director Lang thanked all presenters for their excellent presentations and expressed appreciation to those who sponsored and participated in the Run the Runway events. He recognized the significance of these events to the Airport and the community, noting that Run 'n' Rock began in 2014 and has now reached its 12th year, with the combined events continuing to grow. Director Lang also thanked staff for their efforts in maintaining and expanding the events, highlighting that attendance has more than tripled since the event began.

Director Berman thanked the firms for their informative presentations and recognized staff for their outstanding work in supporting Rock the Runway and Run the Runway.

Director Saewert thanked the firms for their interest and participation, noting the strong level of professionalism and effort involved. He also thanked staff for their exceptional work and dedication in supporting the events. Additionally, he expressed appreciation to the Airport for allowing the display of historic vehicles alongside the C-47 aircraft and recognized Logan for his outstanding logistical support.

Director Kearns thanked the engineering firms for their continued partnerships and expressed appreciation for their participation. He commended staff and community partners, including city and village emergency personnel and volunteers, for their dedication and efforts in making Rock and Roll the Runway a successful community event.

Director Hellyer thanked the firms for their presentations and expressed appreciation to staff for their outstanding work in supporting Rock and Run the Runway.

D. Correspondence and Chairman's Comments

Chairman Dunne welcomed Logan as he transitions from an intern to a full-time employee and congratulated him on the accomplishment. He expressed confidence in Logan's abilities and future contributions.

VIII. New Business

A. Resolution 26-015 – A Resolution Authorizing the Payment of Claims

A motion to approve was made by Director Lang and seconded by Director Saewert. The motion was approved by roll call. Ayes: Director Dolick, Hellyer, Kearns, Saewert, Berman, and Dolick. Nays: None.

B. Resolution 26-016 – A Resolution Approving the NBAA Annual Participation and Policy

A motion to approve was made by Director Berman and seconded by Director Kearns. The motion was approved by roll call. Ayes: Director Kearns, Lang, Saewert, Berman, Dolick, and Hellyer. Nays: None.

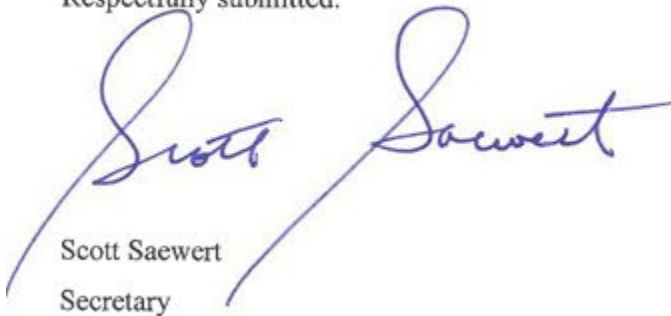
C. Resolution 26-017 – A Resolution Approving the IDOT Program Letter to Reconfigure Taxiway Echo Phase 2

A motion to approve was made by Director Hellyer and seconded by Director Dolick. The motion was approved by roll call. Ayes: Director Saewert, Berman, Dolick, Hellyer, Kearns, and Lang. Nays: None.

IX. Adjournment

At 7:00 pm a motion was made by Director Saewert and seconded by Director Dolick to adjourn the meeting. The motion was approved by voice vote. Ayes: Director Berman, Dolick, Hellyer, Kearns, Lang, and Saewert. Nays: None.

Respectfully submitted:



Scott Saewert
Secretary