

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2026
1020 PLANT ROAD, WHEELING IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman Dunne called the meeting to order at 6:00 pm. Roll call confirmed the following present:

Directors Berman, Dolick, Hellyer, Kearns, Lang, and Saewert.

Also in Attendance: Jeffrey Miller – Executive Director

George Sakas – Director of Economic Development & Admin Services

Jason Griffith – Director of Finance

Andrew Wolanik - Director of Operations & Maintenance

Carmina Esguerra – Administrative Coordinator

Logan Leber – Administrative Intern

Kim Mueller – Property Accountant

TJ Leake – Attorney

II. Pledge of Allegiance

Chairman Dunne led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Saewert and seconded by Director Berman to approve the minutes of May 20, 2026, Regular Meeting Minutes. The motion was approved by roll call. Ayes:

Directors Berman, Dolick, Hellyer, Kearns, Lang, and Saewert. Nays: None.

IV. Changes to Agenda

None.

V. Public Comments

None.

VI. Presentations

None.

VII. Hearings & Reports

A. Director of Finance

Director of Finance Jason Griffith reported on the following:

- ➔ May was the first month of the fiscal year 2027, using a straight-line method, the targeted percentage collected or expended is 8.33% of the budget. Operating revenues were at 8.59%. The operating expenses were at 4.45% of the FY27 budget. The Auditors will be conducting audit field work that will be due by the end of October.

B. Executive Director

Jeffrey Miller reported on the following:

- ➔ Operations for May 2026 were 10,461. 13% above May 2025. Previous 12-month operations were up slightly to 105,962. The highest level of operations since June 2008. 30% above our average month of May since 2015.
- ➔ Fuel flowage for May 2026 was 733,890 gallons. 14.5% above May 2025. Previous 12-month fuel was up slightly at 8,470,734 gallons. 38% above our average of May 2015.
- ➔ 59 Custom Clearances in May 2026. 17 more than May 2025. Previous 12-month custom clearances were up 17 to 588. The airport had 23 more clearances than the average May since 2015.
- ➔ There were 27 noise comments for the month of May. 2.6 noise comments per 1000 flight operations. All the comments from Northbrook came from one household.
- ➔ Residential Sound Insulation Program Update
 - 660 Applications received to date
 - 15th Edition Newsletter has been distributed
 - Willow Heights Condos
 - Received several new applications from residents
 - Received several phone calls from residents requesting applications
 - Residents have indicated because of C&S attendance at the recent community meetings. Our representatives have posted the program information in the buildings and have distributed the applications provided by C&S. C&S plans to attend more community meetings in the future

Phase 3

- We are still on track for late summer/early fall construction

Phase 4

- There are 20 SF properties in Wheeling and 9 MF (condos) in Prospect Heights

- Final homeowner signoffs are complete
- C&S anticipates advertising/bid documents available in July/August of this year
- Tentative construction early 2027

Proposed Phase 5 and 6

- Anticipate noise testing in the Fall of 2026 in Wheeling and Prospect Heights
 - Single-Family homes in Wheeling
 - Condos in Wheeling and Prospect Heights
- Plan two phases consisting of 40-50 homes/units

➔ Construction Projects:

- Taxiway Echo/Hotspot Mitigation: July construction starts
- Sky Harbour Project: Entitlement approvals scheduled with City of Prospect Heights and Village of Wheeling. September 16 is groundbreaking
- Runway 6/24 Decommissioning – Currently underway
- MWRD Relining project – Punchlist items
- The Airport was made aware that we will be programmed for Hot Spot Reconfiguration funds for 2027

➔ Other Projects:

- Plant Road Vacation Hearing at Village of Wheeling set for July 6th
- Airport/Village of Wheeling solar and airspace determination protocol
- General Aviation conference in August – Maury Gallagher is the keynote speaker
- Tree Removal/Obstruction for Taxi-lane Papa

➔ Federal Affairs Update

- Monitoring CBP

➔ State Affairs Update

- The Illinois Public Airport Association legislation for road fund revolving funds – \$120 million per year
- 1.25 % Tax – Allocation/Grant
- 5 million Aviation Community Hub

➔ Public Affairs

- Run the Runway 2026

- 1025 Total Participants – 2026 is running 21.2% ahead of 2025 and 37.7% ahead of 2024
 - 5K Event – 759 Participants
 - 1 Mile Walk – 161 Participants
 - Kids Dash – 100 Participants (First-time ever sold out)
 - 5 Virtual
 - Several participants from California, New York, Florida, Colorado, Oregon, etc.
 - \$1558 in direct donations
 - 21 Overall Sponsors – Sponsor revenue is \$27,000
 - Proclamation coming from Governor Pritzker’s Office

➔ Upcoming Meeting and Events

- Saturday, June 27th, Run ‘n’ Rock the Runway
- Friday, July 3 Independence Day (Office will be closed)
- Wednesday, July 15th Regular Board Meeting
- Wednesday, August 12th Rescheduled Board Meeting
- Sunday – Tuesday, August 16th-18th AAAE General Aviation Conference (100-yr hosted event)

C. Board Members’ Comments

Director Berman expressed appreciation to Jason and Kim for their extensive work with the auditors over the past several days, noting from personal experience that the audit process can be challenging. He also thanked all staff in advance for their efforts in preparing for the Rock 'n Run the Runway event and expressed his appreciation for their hard work.

Director Kearns requested that the topic be placed on the Board's radar for future discussion on the potential demand for T-hangars. He noted that there are 25 individuals on the waitlist and suggested discussing the economic feasibility of expanding T-hangar capacity.

Director Saewert shared that the Prospect Heights Public Library recently hosted a presentation by Micheal Haupt celebrating the 100th anniversary of the airport, which generated significant community interest and reached capacity with a waiting list. He

noted the airport's longstanding identity as a business-focused airport and highlighted the upcoming centennial celebration on the 27th, including planned aircraft displays and community exhibits. He thanked Mike for sharing information and supporting the event.

Director Hellyer recognized Jason and Kim for their leadership in achieving the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the 35th consecutive year. He expressed appreciation to staff for their continued commitment to financial excellence.

D. Correspondence and Chairman's Comments

Chairman Dunne thanked Penny, Director Saewertr, Director/Alderman Dolick, and all those involved with addressing the sound mitigation issues at Willow Heights and other related matters. He expressed appreciation for the sound mitigation program, noting that the ability to move concerns from the complaint stage through to mitigation is a valuable and uncommon resource. Chairman Dunne recognized the cooperation, financing, and support provided by both communities and thanked those involved for overcoming challenges to make the program successful.

Chairman Dunne also echoed comments regarding the Rock and Run event, acknowledging the significant effort by staff from both municipalities. He recognized the work required to support the event, including adjustments to workloads and the dedication of employees, and noted that the event is greatly enjoyed by both communities.

VIII. New Business

A. Resolution 26-014 – A Resolution Authorizing the Payment of Claims

A motion to approve was made by Director Saewert and seconded by Director Hellyer. The motion was approved by roll call. Ayes: Director Lang, Dolick, Hellyer, Kearns, Saewert, and Berman. Nays: None.

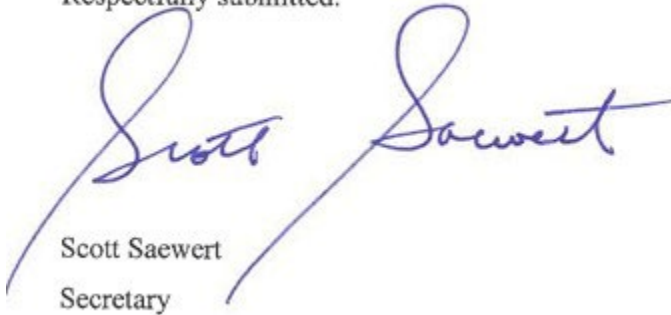
IX. Executive Session - Pursuant to 5 ILCS 120/2 (c) (5) to discuss the sale or lease of property for the use of Chicago Executive Airport.

A motion to approve was made by Director Berman and seconded by Director Dolick. The motion was approved by voice vote. Ayes: Director Berman, Dolick, Hellyer, Lang, and Saewert. Nays: None.

X. Adjournment

At 6:41 pm a motion was made by Director Saewert and seconded by Director Kearns to adjourn the meeting. The motion was approved by voice vote. Ayes: Director Berman, Dolick, Hellyer, Kearns, Lang, and Saewert. Nays: None.

Respectfully submitted:



Scott Saewert
Secretary