

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 18, 2026
1020 PLANT ROAD, WHEELING IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman Dunne called the meeting to order at 6:00 pm. Roll call confirmed the following present:

Directors Berman, Dolick, Hellyer, Kearns, Lang, and Saewert.

Also in Attendance: Jeffrey Miller – Executive Director

George Sakas – Director of Economic Development & Admin Services

Jason Griffith – Director of Finance

Andrew Wolanik - Director of Operations & Maintenance

Carmina Esguerra – Administrative Coordinator

Oksana Dumai – Administrative Assistant

Kim Mueller – Property Accountant

TJ Leake – Attorney

II. Pledge of Allegiance

Chairman Dunne led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Hellyer and seconded by Director Saewert to approve the minutes of January 21, 2026, Regular Meeting Minutes. The motion was approved by roll call. Ayes:

Directors Dolick, Hellyer, Kearns, Lang, Saewert, and Berman. Nays: None.

IV. Changes to Agenda

None.

V. Public Comments

None.

VI. Presentations

A. Madeleine Monaco with the Ninety-Nines International – Chicago Area Chapter

Madeleine Monaco shared that the Chicago Area Chapter of the Ninety-Nines, founded in 1934, focuses on women in aviation through education, support, and mentorship. For nearly 50 years, the chapter has hosted Midwest's largest free aviation safety seminar.

This year's event attracted approximately 350 attendees and included participation from more than 35 local aviation businesses, with more than 25-chapter members helping organize the program. She shared a short video expressing appreciation and thanked the Airport for its continued support of the event as part of its 100th anniversary celebration.

VII. Hearings & Reports

A. Director of Finance

Director of Finance Jason Griffith reported on the following:

- ➔ January was the ninth month of the fiscal year, using a straight-line method, the targeted percentage collected or expended is 75% of the budget. Operating revenues were 81.59% and operating expenses were 69.26% of the budget.

B. Executive Director

Jeffrey Miller reported on the following:

- ➔ Operations for January 2026 were 6,155. 2% above both December 2025 and January 2025. Previous 12-month operations were up to 101,088. It is fifth month in a row above 100,000. 21% above our average month of January since 2015
- ➔ Fuel flowage for January 2026 was 685,999 gallons. 15% above January 2025. Previous 12-month fuel increased to 8,303,085 gallons. 16% above our average of January 2015.
- ➔ 61 Custom Clearances in January 2026. 20 more than December 2025. Previous 12-month Custom Clearances increased to 572. 26 clearances above the average for January since 2015.
- ➔ There were no noise comments for the month of January.
- ➔ Residential Sound Insulation Program Update
 - 653 Applications received to date
 - 14th Edition newsletter will be distributed this week

Phase 3

- Bid documents are ready for review/advertisement.
- Thursday, February 19, 2026. Bid documents are available on the website, publication in three local newspapers, and on DemandStar. C&S has received confirmation from all three publications that the advertisement will run on 2/19/16. (Daily Herald, Journal & Topics, and Shaw Media).

- Non-mandatory pre-bid meeting will be held on Thursday, February 26, 2026, at 11 a.m. at the C&S office. C&S will send a Microsoft Teams meeting invites to contractors and Unions that are interested and unable to attend in person.

Phase 4

- Residents notified of their testing results via phone and in writing
- Design visits planned for March

➔ Construction Projects:

- Taxiway Echo/Hotspot Mitigation: Kickoff meeting held, construction to start in the Spring.
- EMAS: Received the payment today
- Sky Harbour Project: Continuing conversations with the communities on storm water requirements and water connections
- Runway 6/24 Closure: The Airport held a meeting with IDA and the FAA to coordinate the closure – 7480-1 submitted

➔ Other Projects:

- The Airport and District 214 met with SIU to discuss the partnership for the Aviation Academy Program.
- Architecture coordinator meetings with Wight are complete as of this afternoon.

➔ Federal Affairs Update

- Application submitted for FAA Terminal Grant submitted January 14th. Announcement is expected at the end of March.
- Partial government shutdown underway – KPWK is not affected

➔ State Affairs Update

- The Airports new facility was not in the proposed Governors budget, we are forcing on the state legislator budget in May.
- The Illinois Public Airport Association met with United Airlines to discuss fuel taxes.

➔ Public Affairs

- The airport attended and supported organization 99's with their Safety Day Expo as part of their 100 Year anniversary.
- CABAA Ed Bolen Event – 100 Yr Sponsored Event is scheduled for February 17, 2026, changed to March 3, 2026.

- The airport is currently with several organizations to provide static displays: AOPA, NBAA, SIU Carbondale, Embry-Riddle.
- Airfield Lighting Certification was put into use by the maintenance team.
- Andrew Wolanik, Director of Operations and Maintenance, will be doing a presentation to a student chapter at SIU for AAAE.

➔ Upcoming Meeting and Events

- Tuesday, March 3rd CABAA Ed Bolen Luncheon Kickoff Event
- Wednesday, March 18th Regular Board Meeting
- Tuesday – Thursday March 24th-26th NBAA SDC in Ohio
- Friday, April 3, Good Friday (Office will be closed)

C. Board Members' Comments

Director Saewert thanked the Operations team for keeping the airport safety as their highest priority. He jokingly suggested that they expand their menu options for the next snow operations.

D. Correspondence and Chairman's Comments

None

VIII. New Business

A. Resolution 26-003 – A Resolution Authorizing the Payment of Claims

A motion to approve was made by Director Saewert and seconded by Director Dolick. The motion was approved by roll call. Ayes: Director Hellyer, Kearns, Lang, Saewert, Berman, and Dolick. Nays: None.

B. Appointment of Officers

Director Hellyer nominates Director Berman as Vice Chairman.

A motion to approve was made by Director Hellyer and seconded by Director Saewert. The motion was approved by voice vote. Ayes: Director Berman, Dolick, Hellyer, Kearns, Lang, and Saewert. Nays: None.

Director Berman nominates Director Hellyer as Treasurer.

A motion to approve was made by Director Berman and seconded by Director Lang. The motion was approved by voice vote. Ayes: Director Berman, Dolick, Hellyer, Kearns, Lang, and Saewert. Nays: None.

Director Kearns nominates Director Saewert as Secretary.

A motion to approve was made by Director Kearns and seconded by Director Hellyer.

The motion was approved by voice vote. Ayes: Director Berman, Dolick, Hellyer, Kearns, Lang, and Saewert. Nays: None.

IX. Adjournment

At 6:23 pm a motion was made by Director Dolick and seconded by Director Berman to adjourn the meeting. The motion was approved by roll call. Ayes: Director Lang, Saewert, Berman, Dolick, Hellyer, and Kearns. Nays: None.

Respectfully submitted:

Scott Saewert
Secretary