

CHICAGO EXECUTIVE AIRPORT LEGISLATIVE COVER MEMORANDUM

AGENDA ITEM NO(S): 25-032

DATE OF BOARD MEETING: September 17, 2025

TITLE OF ITEM SUBMITTED: Resolution 25-032 – A Resolution Authorizing the Payment of Claims

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: Check Register (The expenditures contained within are provided for in the current Airport Budget)

BUDGET²: N/A

BIDDING³:

EXHIBIT(S) ATTACHED: Check Register

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

¹ *The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.*

² *If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).*

³ *If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered*

RESOLUTION NO. 25-032

A RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS the Chicago Executive Airport Board of Directors is empowered by the Intergovernmental Agreement between the City of Prospect Heights and the Village of Wheeling to authorize agreements, purchases, expenditures, and contracts for items previously approved in the annual budget; and,

WHEREAS in the operation of the Chicago Executive Airport the Board of Directors has incurred certain obligations for payment of debts legally incurred in accordance with the adopted budget; and,

WHEREAS it is in the best interests of the Board of Directors to meet those obligations in a timely manner,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, that expenditures in the amount of \$302,990.99 on the attached Check Register dated September 17, 2025, are hereby approved.

Director _____ moved, seconded by Director _____ that Resolution No. 25-032 be adopted.

Director Berman _____

Director Dolick _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 17th day of September 2025, by the Board of Directors of the Chicago Executive Airport.

James J. Dunne
Chairman

ATTEST:

Steve Berman
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 25-033

DATE OF BOARD MEETING: SEPTEMBER 17, 2025

TITLE OF ITEM SUBMITTED:

**A RESOLUTION TO APPROVE A LEASE TERMINATION AGREEMENT WITH
JAMES D. MCLENNAN TRUST FOR THE PROPERTY COMMONLY KNOWN AS
HANGAR 13 EFFECTIVE OCTOBER 31, 2025, and the HANGAR 5 STORAGE
PERMIT WITH MCLENNAN**

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹:

The James D. McLennan Trust is currently the Lessee under Net Ground Lease for the property commonly known as Hangar 13 which CEA recently acquired as Lessor from Signature. It has been determined that it is in the best interest of both parties and the future development of the Airport that the Airport gain control of Hangar 13 now.

Under the terms of the Agreement, CEA has agreed to pay McLennan a lease termination fee of fifty thousand dollars (\$50,000.00) and to provide at no cost a storage permit for McLennan's aircraft at Hangar 5.

BUDGET²: CEA will lose the nominal Net Ground Lease paid for Hangar 13. Because it is only a Net Ground Lease, the amount paid does not have an impact on CEA's budget.

BIDDING³: N/A

EXHIBIT(S) ATTACHED: Lease Termination Agreement, Hangar 5 Permit

RECOMMENDATION: To approve

SUBMITTED FOR BOARD APPROVAL: Jeffrey J. Miller A.A.E., ACE, Executive Director

The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered.

RESOLUTION NO. 25-033

**A RESOLUTION TO APPROVE A LEASE TERMINATION AGREEMENT WITH
JAMES D. MCLENNAN TRUST**

WHEREAS, Lessee has indicated to Lessor of its desire to and intent to vacate the property and has requested that Lessor terminate the Lease; and,

WHEREAS, Lessee has informed Lessor that it has vacated the premises as of October 31, 2025; and,

WHEREAS, subject to the terms and conditions stated in the attached agreement, Lessor has agreed to terminate the lease; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, that the attached Lease Termination Agreement with James McLennan Trust is hereby approved substantially in the form as attached hereto.

Director _____ moved, seconded by Director _____ that Resolution 25-033 be adopted.

Director Berman _____	Director Dolick _____
Director Hellyer _____	Director Lang _____
Director Kearns _____	Director Saewert _____

ADOPTED this 17th day of September 2025, by the Chairman and the Board of Directors of Chicago Executive Airport.

James J. Dunne
Chairman

ATTEST:

Steve Berman
Secretary