

CHICAGO EXECUTIVE AIRPORT LEGISLATIVE COVER MEMORANDUM

AGENDA ITEM NO(S): 25-001

DATE OF BOARD MEETING: January 15, 2025

TITLE OF ITEM SUBMITTED: Resolution 25-001 – A Resolution Authorizing the Payment of Claims

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: Check Register (The expenditures contained within are provided for in the current Airport Budget)

BUDGET²: N/A

BIDDING³:

EXHIBIT(S) ATTACHED: Check Register

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered

RESOLUTION NO. 25-001

A RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS the Chicago Executive Airport Board of Directors is empowered by the Intergovernmental Agreement between the City of Prospect Heights and the Village of Wheeling to authorize agreements, purchases, expenditures, and contracts for items previously approved in the annual budget; and,

WHEREAS in the operation of the Chicago Executive Airport the Board of Directors has incurred certain obligations for payment of debts legally incurred in accordance with the adopted budget; and,

WHEREAS it is in the best interests of the Board of Directors to meet those obligations in a timely manner,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, that expenditures in the amount of \$323,188.52 on the attached Check Register dated January 10, 2025, are hereby approved.

Director _____ moved, seconded by Director _____ that Resolution No. 25-001 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 15th day of January, 2025, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 25-002

DATE OF BOARD MEETING: January 15, 2025

TITLE OF ITEM SUBMITTED:

**A RESOLUTION APPROVING A WATER MAIN EASEMENT
FOR THE VILLAGE OF WHEELING**

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: This resolution approves a water main easement for the Village of Wheeling at the Tower Road Ascension hangar and recommends that the Easements be approved and executed by the Village of Wheeling and City of Prospect Heights.

BUDGET²: N/A

BIDDING³: N/A

EXHIBIT(S) ATTACHED: N/A

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered

RESOLUTION NO. 25-002

**A RESOLUTION APPROVING A WATER MAIN EASEMENT
FOR THE VILLAGE OF WHEELING**

WHEREAS, the Board of Directors of Chicago Executive Airport finds it to be in the best interest of Chicago Executive Airport for a water main easement for the Village of Wheeling at the Ascension Tower Road hangar be granted;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, that the Water Main Easement at the Ascension Tower Road hangar is hereby approved and the Board recommends that the Easements be approved and executed by the Village of Wheeling and City of Prospect Heights.

Director _____ moved, seconded by Director _____ that Resolution No. 25-002 be adopted.

Director Berman	_____	Director Kiefer	_____
Director Hellyer	_____	Director Lang	_____
Director Kearns	_____	Director Saewert	_____

ADOPTED this 15th day of January 2025 by the Board of Directors of Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 25-003

DATE OF BOARD MEETING: January 15, 2025

TITLE OF ITEM SUBMITTED:

A RESOLUTION APPROVING THE PURCHASE OF A NEW AIRPORT VEHICLE #12

SUBMITTED BY: Jeffrey Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: This purchase is to replace a 1990 Oshkosh P-2562-2 Snowplow and Dry Chemical Spreader. The current vehicle has reached its useful life and is being replaced by a 2024 CAT 950-14A Medium Wheel Loader Vehicle and a Aeropless MaxxPro 1448-25 LiveEdge Carbide Wing Plow. This purchase was budgeted overtime utilizing the Vehicle and Equipment Reserve Fund (VERF). This new vehicle will be a direct placement for the Oshkosh P-2562-2 primarily for snow removal operations and this specific vehicle also has the capability to be used year-round for other maintenance tasks which the Oshkosh does not. This specific vehicle will be purchased under the Sourcewell Procurement which replaces the need to go through the formal bidding process. The total purchase price for the vehicle, snow blade, extended warranty, and delivery is \$430,200.00. We are requesting the total allowable purchase price not to exceed \$445,000.00 to properly equip and install radios, beacon, numeral stickers, etc. to this vehicle.

BUDGET²: The funds for the purchase of this vehicle have been budgeted in the FY 2025 budget using the Vehicle and Equipment Reserve Fund (VERF).

BIDDING³: Sourcewell Procurement Program: RFP #011723

EXHIBIT(S) ATTACHED: Quote and supporting documents for final purchase price.

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey Miller A.A.E., ACE, Executive Director

¹ *The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.*

² *If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).*

³ *If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered*

RESOLUTION NO. 25-003

A RESOLUTION APPROVING THE PURCHASE OF A NEW AIRPORT VEHICLE #12

WHEREAS, a new vehicle is needed to replace a 1990 Oshkosh P-2562-2 Snowplow and Dry Chemical Spreader currently being used as an airfield snow removal vehicle,

WHEREAS, bids were solicited through the Sourcewell Procurement program RFP #011723; and,

WHEREAS, Altorfer CAT is an authorized vendor of the Sourcewell Procurement program and will deliver a 2024 CAT 950-14A Medium Wheel Loader Vehicle and a Aeropless MaxxPro 1448-25 LiveEdge Carbide Wing Plow for the price of \$430,200.00, and a final purchase price including accessories of \$445,000.00; and,

WHEREAS, sufficient funds have been budgeted in the Vehicle and Equipment Reserve Fund (VERF) for the FY 2025 budget for the purchase of this replacement vehicle; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, that the Executive Director is authorized to purchase said 2024 CAT 950-14A Medium Wheel Loader Vehicle and a Aeropless MaxxPro 1448-25 LiveEdge Carbide Wing Plow and make subsequent payment upon delivery of the vehicle.

Director _____ moved, seconded by Director _____ that Resolution No. 25-003 be adopted.

Director Berman	_____	Director Kiefer	_____
Director Hellyer	_____	Director Lang	_____
Director Kearns	_____	Director Saewert	_____

ADOPTED this 15th day of January 2025 by the Board of Directors of Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary