

CHICAGO EXECUTIVE AIRPORT LEGISLATIVE COVER MEMORANDUM

AGENDA ITEM NO(S): 24-037

DATE OF BOARD MEETING: December 18, 2024

TITLE OF ITEM SUBMITTED: Resolution 24-037 – A Resolution Authorizing the Payment of Claims

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: Check Register (The expenditures contained within are provided for in the current Airport Budget)

BUDGET²: N/A

BIDDING³:

EXHIBIT(S) ATTACHED: Check Register

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered

RESOLUTION NO. 24-037

A RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS the Chicago Executive Airport Board of Directors is empowered by the Intergovernmental Agreement between the City of Prospect Heights and the Village of Wheeling to authorize agreements, purchases, expenditures, and contracts for items previously approved in the annual budget; and,

WHEREAS in the operation of the Chicago Executive Airport the Board of Directors has incurred certain obligations for payment of debts legally incurred in accordance with the adopted budget; and,

WHEREAS it is in the best interests of the Board of Directors to meet those obligations in a timely manner,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, that expenditures in the amount of \$659,849.75 on the attached Check Register dated December 13, 2024, are hereby approved.

Director _____ moved, seconded by Director _____ that Resolution No. 24-037 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 18th day of December 2024, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary

CHICAGO EXECUTIVE AIRPORT LEGISLATIVE COVER MEMORANDUM

AGENDA ITEM NO. 24-038

DATE OF BOARD MEETING: December 18, 2024

TITLE OF ITEM SUBMITTED:

A RESOLUTION TO PURCHASE SNOW BROOM CORES FROM M-B COMPANIES, INC.

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: The Airport would like to purchase additional snow broom cores from M-B Companies, Inc. to ensure we have adequate supplies on hand for winter operations. M-B's broom cores and spacers are of good quality and well trusted within the industry. These supplies are required to clear the runways and taxiways of snow to keep the airport open and safe.

BUDGET²: Sufficient funding is available in the Airport Budget for this expense.

BIDDING³: N/A

EXHIBIT(S) ATTACHED: M-B Companies, Inc. quote.

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

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² *If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).*

³ *If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered.*

RESOLUTION NO. 24-038

A RESOLUTION TO RATIFY THE PURCHASE OF SNOW BROOM CORES

WHEREAS, Chicago Executive Airport wishes to purchase of snow broom cores; and,

WHEREAS, the cores are necessary for clearing snow from the runways and taxiways; and,

WHEREAS, details of the materials totaling \$27,131.50 are attached; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, that the purchase of snow broom cores is ratified, and the Executive Director is authorized to make subsequent payments.

Director _____ moved, seconded by Director _____
that Resolution No. 24-038 be adopted.

Director Berman _____ Director Kiefer _____

Director Hellyer _____ Director Lang _____

Director Kearns _____ Director Saewert _____

ADOPTED this 18th day of December 2024, by the Chairman and Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 24-039

DATE OF BOARD MEETING: December 18, 2024

TITLE OF ITEM SUBMITTED:

**A RESOLUTION TO APPROVE THE PRELIMINARY TIPS FY 2025-2030 PROGRAM
FOR CHICAGO EXECUTIVE AIRPORT**

SUBMITTED BY: Jeffrey J. Miller, A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM: This is our annual grants request for both State and Federally funded projects. The Airport has put together the attached funding request for the next five years. We have reviewed the document with the Division of Aeronautics at a meeting in October. These listed projects are subject to available funds.

BUDGET¹: N/A

BIDDING²: N/A

EXHIBIT(S) ATTACHED: Illinois Department of Transportation, Division of Aeronautics Transportation Improvement Program (TIPs): Airports FY 2025 - 2030

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller, A.A.E., ACE, Executive Director

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² *If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered*

RESOLUTION NO. 24-039

A RESOLUTION TO APPROVE THE PRELIMINARY TIPS FY 2025-2030 PROGRAM

FOR CHICAGO EXECUTIVE AIRPORT

WHEREAS, the Chicago Executive Airport Board of Directors have prepared the attached Transportation Improvement Program (TIPs) for Chicago Executive Airport; and,

WHEREAS, the said Program is to be funded through the Federal Aviation Administration, Airport Improvement Program as administered through the Illinois State Block Grant Program; and,

WHEREAS, Federal Aviation Administration and Illinois Department of Transportation Division of Aeronautics schedule a Transportation Improvement Program (TIP's) presentation each fall to receive project requests from airports and facilitate the programming of federal and state funds that are made available; and,

WHEREAS, the Chicago Executive Board of Directors has reviewed the attached information and has found it to be in the proper form and the information to be correct.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, the attached preliminary TIPS Program for FY 2025 - 2030 for Chicago Executive Airport is hereby approved.

Director _____ moved, seconded by Director _____ that Resolution No. 24-039 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 18th day of December 2024, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

**A RESOLUTION APPROVING A NET GROUND LEASE AGREEMENT BETWEEN
CHICAGO EXECUTIVE AIRPORT AND SIGNATURE FLIGHT SUPPORT, LLC AT
CHICAGO EXECUTIVE AIRPORT HANGARS 9 AND 10**

AGENDA ITEM NO(S): 24-040

DATE OF BOARD MEETING: December 18, 2024

TITLE OF ITEM SUBMITTED: A Resolution 24-040 – A Resolution Approving A Net Ground Lease Agreement Between Chicago Executive Airport and Signature Flight Support, L.L.C. at Chicago Executive Airport Hangars 9 and 10

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: This resolution is to authorize the Net lease Agreement with Signature Flight Support for Hangars 9 & 10

BUDGET²: N/A

BIDDING³:

EXHIBIT(S) ATTACHED: Net Lease Agreement

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

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³ *If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered*

RESOLUTION NO. 24-040

A RESOLUTION APPROVING A NET GROUND LEASE AGREEMENT BETWEEN CHICAGO EXECUTIVE AIRPORT AND SIGNATURE FLIGHT SUPPORT, LLC AT CHICAGO EXECUTIVE AIRPORT HANGARS 9 AND 10

WHEREAS, the Board has considered the proposed Net Lease Agreement with Signature Flight Support for Hangars 9&10; and

WHEREAS, the Board of Directors after consideration believes said Net Lease to be in the best interest of CEA and that CEA should approve the same; and

WHEREAS it is in the best interests of the Board of Directors to meet those obligations in a timely manner,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, that the Net Ground Lease for Hangars 9 and 10 with Signature Flight Support, L.L.C. is hereby approved and the Chairman is hereby authorized to sign the same on behalf of Chicago Executive Airport.

Director _____ moved, seconded by Director _____ that Resolution No. 24-040 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 18th day of December 2024, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Steve Berman
Secretary