

CHICAGO EXECUTIVE AIRPORT LEGISLATIVE COVER MEMORANDUM

AGENDA ITEM NO(S): 23-026

DATE OF BOARD MEETING: August 16, 2023

TITLE OF ITEM SUBMITTED: Resolution 23-026 – A Resolution Authorizing the Payment of Claims

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: Check Register (The expenditures contained within are provided for in the current Airport Budget)

BUDGET²: N/A

BIDDING³:

EXHIBIT(S) ATTACHED: Check Register

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered

RESOLUTION NO. 23-026

A RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS, the Chicago Executive Airport Board of Directors is empowered by the Intergovernmental Agreement between the City of Prospect Heights and the Village of Wheeling to authorize agreements, purchases, expenditures, and contracts for items previously approved in the annual budget; and,

WHEREAS, in the operation of the Chicago Executive Airport the Board of Directors has incurred certain obligations for payment of debts legally incurred in accordance with the adopted budget; and,

WHEREAS, it is in the best interests of the Board of Directors to meet those obligations in a timely manner,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, that expenditures in the amount of \$326,386.75 on the attached Check Register dated August 11, 2023, are hereby approved.

Director _____ moved, seconded by Director _____ that Resolution No. 23-026 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 16th day of August 2023, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 23-027

DATE OF BOARD MEETING: August 16, 2023

TITLE OF ITEM SUBMITTED:

**A Resolution Approving the Revised IDOT Program Letter Funding RSIP
Program Phase 2 Residential Soundproofing (Project # PWK-4918)**

SUBMITTED BY: Jeffrey J. Miller, Executive Director

BASIC DESCRIPTION OF ITEM¹:

This Board of Directors resolution approves the Illinois Department of Transportation program letter for the project “PWK-4918 Residential Soundproofing, Phase 2”. The original letter is dated December 5, 2022 and identified the following funding:

Federal AIP Funds	\$2,250,000
State Match	\$0
<u>Local Match</u>	<u>\$ 250,000</u>
Total Project Coste	\$ 2,500,000

A revised letter issued July 25, 2023 amends that letter with the following funding:

Federal AIP Funds	\$2,500,000
State Match	\$ 138,888
<u>Local Match</u>	<u>\$ 138,888</u>
Total Project Coste	\$ 2,777,777

BUDGET²: Sufficient funds are included in the FY 2024 Airport budget. The original amount of local match is reduced by \$111,112 from \$250,000 to \$138,888.

BIDDING³: Not applicable.

EXHIBIT(S) ATTACHED: Illinois Department of Transportation Program Letters dated July 25, 2023 and December 5, 2022.

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered.

RESOLUTION NO. 23-027

**A Resolution Approving the Revised IDOT Program Letter Funding RSIP
Program Phase 2 Residential Soundproofing (Project # PWK-4918)**

WHEREAS the Illinois Department of Transportation Airport Improvement Program (AIP) provides funding for projects at airports throughout the state; and,

WHEREAS Chicago Executive Airport submitted the project request during Transportation Improvement Program (TIP) meetings; and,

WHEREAS the Illinois Department of Transportation informed the Airport via program letter that funding was approved for the project: PWK-4918 Residential Soundproofing, Phase 2 on December 5, 2022; and,

WHEREAS the Illinois Department of Transportation revised the original program letter for the project: PWK-4918 Residential Soundproofing, Phase 2 on July 25, 2023; and,

WHEREAS the total project cost of \$2,777,777 will be funded as follows:

Federal AIP Funds	\$2,500,000
State Match	\$ 138,888
Local Match	\$ 138,888 ; and,

WHEREAS the Executive Director is authorized to execute future documents relating to the project “PWK-4918 Residential Soundproofing, Phase 2” provided costs remain within 25% of the total project cost.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, we approve the program letter for project: PWK-4918 Residential Soundproofing, Phase 2 and authorize the Executive Director to execute all future documents relating to the project provided costs remain within 25% of the total estimated project costs (\$2,777,777).

Director _____ moved, seconded by Director _____ that Resolution No. 23-027 be adopted.

Director Berman _____ Director Kiefer _____

Director Hellyer _____ Director Lang _____

Director Kearns _____ Director Saewert _____

ADOPTED this 16th day of August, 2023 by the Chairman and Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary