

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 20, 2017
1020 S PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman Harris called the meeting to order at 6:00 p.m. Roll call confirmed the following present: Directors Cloud, Katz, Kearns, Kiefer, Kolssak and Lang.

Absent: None.

Also in Attendance: Jamie Abbott – Executive Director
 Jennifer Pfeifer- Recording Secretary
 Scott Campbell – Director of Operations
 Jason Griffith – Director of Finance
 Tom Lester – Attorney
 Rob Mark - CommAvia

II. Pledge of Allegiance

Chairman Harris led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Katz and seconded by Director Kearns to approve the minutes from the July 19, 2017 Regular Board Meeting. The motion was approved by a voice vote. Ayes: Directors Cloud, Katz, Kearns, Kiefer, and Lang. Nays: None. Abstain: Director Kolssak. Absent: None.

IV. Changes to the Agenda

None.

V. Public Comments

Phil Mader spoke about some documents that Steve Neff shared with him that he FOIA'd. He said that he complains about airplane noise at night that wakes him up and he will continue to call. He does not believe the noise contour maps. He would like meetings with the control tower people, better communication from the airport and airplanes to use a different runway.

Michael Haupt from Aviation Explorers thanked the board and CEA staff for letting them use our building for meetings and training. He explained who the Aviation Explorers are and what they do. He announced that next week on September 25th is their Program Kickoff so if anyone knows high school or college age kids who are interested in aviation, they should let them know.

Steve Neff spoke about the last Noise Committee meeting. He spoke about the Part 150 Noise Study document, the latest contour map and homes located within the 65 dnl on the map.

VI. Hearing and Reports

A) Treasurer's Report

Director Kearns reported that August operating revenue was over budget. Administrative expenses were under budget for the rolling year. Expenses for August were over budget due to pavement marking and repairs were put into one month. Operating income was about \$73,000 and transfers were made to reserve funds. Operations and fuel flowage were similar to prior months. Sales of 100LL are slightly higher. Total operations for the rolling year are slightly lower. Customs operations were up for the month.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Airfield pavement repairs are taking place at the Southwest T-hangars and Alpha taxiway. The access road at the end of runway 12 will be removed. Also cracks at the intersection of all three runways will be fixed and the entire airport will be closed one night between 10:00 PM and 6:00 AM
- ➔ New airport website is about 70% complete. The link will be available soon and the new website will be shown at the NBAA conference.
- ➔ Noise committee update
 - The 310-departure status was discussed. Jamie will be visiting the FAA office about the procedure in a couple of weeks. Also will talk to them about TIPS program and Master Plan.
 - TIPS program review will be happening and he will recommend the NCP's be updated. TIPS update will be presented at the November board meeting.
 - At the last Noise Committee meeting, the committee voted to recommend that widening runway 12/30 should be considered for corporate operators to use as this could be a way to divert traffic and noise. CMT will have to explore this. Director Cloud commented that more discussion is needed because it is an expenditure. She would like this on next month's agenda. There was discussion about the runway classification and the return on investment. Chairman Harris would like a list of all possible solutions, costs, pros and cons to be discussed at next month's meeting.
- ➔ NBAA Conference
 - Spoke about the packet of information that was distributed to everyone and encouraged attendance at speeches and seminars. Directors Cloud and Kolssak spoke about meetings with airport businesses, the goals for attending the conference, booth specifics and the non-tangible value of the conference. Chairman Harris spoke about follow-up after the conference.
- ➔ Photos of recent construction and a Girl Scout tour were displayed.

C) CommAvia Report

Rob Mark reported on the following:

- NBAA – it has value. ATC conversation at NBAA will be interesting
- Last month was a quiet month – he gave an airport tour.
- Audrey at Signature Flight Support is collecting donation items for animals in need in the areas devastated by recent storms.
- There were 37 noise complaints last month. Most of them took place between 11:00 PM and 7:00 AM.
- The last noise committee meeting was less structured and more of a conversation on topics of concern.
- The website developer came out and took photos of the airport for the new website.
- Social media has been busy and interesting.
- There will be filming done at Signature Flight Support tomorrow near the vacant parcel of land.

Chairman Harris asked if there is a database for the noise complaints. He also asked what the communications schedule is for social media. Rob posts about two stories per month to the blog and posts to social media as topics occur; subject matter is not necessarily planned. There was discussion between Rob, Director Kolssak and Chairman Harris about the purpose of social media posts and the value of it. Director Katz spoke about pet rescue pilots at the airport.

D) CMT

No report this month.

E) Board Member Comments

- Director Kiefer spoke about the noise committee meeting he attended on September 6th, the Part 150 study, the process of the NEM and NCP. He thanked the noise committee and would like the noise complaints quantified and organized.
- Director Katz had no comments.
- Director Lang spoke about the noise committee, prioritizing the noise issues and widening runway 12/30. The noise committee should be a working type meeting that makes recommendations. He asked about the impact of the BMW golf tournament – there was a little extra business but not overwhelming.
- Director Cloud spoke about a special event that was held at Priester Aviation for Harper College. She would like all special events to be included in the Weekly Update comments.
- Director Kolssak wished Happy Rosh Hashanah. He spoke about charity giving and would like a line item in the budget for it.
- Director Kearns spoke about Habitat for Humanity that he is involved with and agrees with charitable giving. He spoke about a veteran who flew in one of the WWII aircraft when the Collings Foundation visited the airport.

F) Correspondence and Chairman's Comments

Chairman Harris thanked Director Lang for his work with the noise committee. He wants ideas and proactive solutions for noise. He spoke about being proactive vs. reactive. Attorney Tom Lester spoke about the IGA and changes that were sent to the municipalities. This has been approved by the Village of Wheeling and will be discussed by the City of Prospect Heights at the upcoming meeting. There was discussion about the prior history of past Executive Directors and who can hire and fire. Director Cloud will be attending the City of Prospect Heights meeting.

X. Old Business

None.

XI. New Business

A. Resolution 17-027 – A Resolution Authorizing the Payment of Claims;

A motion to approve was made by Director Kolssak and seconded by Director Cloud. The motion was approved by roll call. Ayes: Directors Cloud, Katz, Kearns, Kiefer, Kolssak and Lang. Nays: None. Absent: None.

B. ATC Privatization discussion

Jamie explained ATC privatization, why it is being discussed, possible impacts, how funding levels might be affected and operational implications. Rob Mark gave some historical background on the topic, the airline point of view and the current ATC system. There was discussion about the fact that the airport is represented by other organizations who have taken a position on ATC privatization. The consensus of the board was to not take any action on the topic.

XII. Executive Session - Pursuant to 5 ILCS 120/2(c) (1) and (6) to discuss employment compensation, discipline, performance or dismissal of specific employees and the sale or lease of property owned by the public body.

XIII. Action Taken from Executive Session, if required

None.

XIV. Adjournment

A motion was made by Director Kolssak and seconded by Director Katz to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 8:50 p.m.

Respectfully submitted,



James Kiefer
Secretary