

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, OCTBER 15, 2014
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman, Bob McKenzie, called the meeting to order at 6:01 p.m. Roll call confirmed the following present: Directors Cloud, Katz, Kearns, Kolssak Lang and Pace.

Absent: None

Also in Attendance: Jamie Abbott – Executive Director
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Lang and seconded by Director Pace to approve the minutes of the September 24, 2014 Regular Meeting. The motion was approved by voice vote.

IV. Changes to the Agenda

Changes to the agenda were as follows: Chairman McKenzie stated there would be no Executive Session and a report would be given by Rob Mark immediately following the Executive Director's report.

V. Public Comments

Chairman McKenzie welcomed those in attendance and reviewed the 5 minute per speaker time limit. He then introduced Ms. Maryann Liguori. Ms. Liguori asked that maps being used for the study be reviewed. The area west of the airport known as Wolf Run was annexed into Wheeling late in 2000. She also requested that the airport FBOs recommend Wheeling and Prospect Heights hotels. The chairman is in favor of supporting local businesses.

The next speaker was Ms. Debbie Papreck. She feels that the large sum of money being spent on EMAS is a waste if the airport is looking into making changes at the airport. She would also like to know how she, as a resident of Wheeling, benefits from the airport, other than people coming in and staying at the hotels and eating at the restaurants in Wheeling. She feels that if business

are lost due to the Airport Master Plan, then Wheeling loses tax dollars. Chairman McKenzie explained that economic impact of the airport is part of the study.

Ms. Emilia Ritchie, a Wheeling resident, would like to know if and when soundproofing for homes will be done around the airport.

VI. Hearings and Reports

A) Treasurer's Report

Director Kearns reported that the financials are fairly typical from the previous 5 months. Expenditures are at around 35% of the annual budget. There was a pavement marking expense that was budgeted for 12 months, but was paid out in September. Operations, fuel sales, etc. were slightly down. Customs was down for the month but up overall.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie began with a construction update. The south end EMAS project is substantially complete, with only a few punch list items remaining. There are some signs and markers to complete. Jamie did a brief slideshow presentation of some photos of the installation. If anyone would like a closer look, let Jamie know and he will bring them out to the site.
- ➔ There are resolutions on tonight's agenda regarding the north end EMAS for the board's approval.
- ➔ There has been some work done on pavement repairs with crack sealing to be done next Tuesday and Wednesday.
- ➔ Vicki has finalized the details for NBAA. Please call if you have any questions.
- ➔ Jamie, Charlie Priester and Jeremy from CMT will be going to Springfield tomorrow to for a review of the airport's TIP's program. Jamie will bring back the TIPs for the board's review and approval at next month's meeting.
- ➔ Jamie then handed the meeting off to Rob Mark and stated that he, Rob and Charlie Priester have made it a top priority to educate pilots on noise reduction procedures at the airport.

Rob Mark stated that he parked his car off Center Street yesterday morning and he and Ray Lang sat with a noise meter to get a better idea of what the noise level sounded like. He will be going out again on a busier day. A brochure has been produced reminding pilots to be respectful of residents and how to reduce the noise on departure as well as arrival. It includes a place to go for the procedures for reducing noise as much as possible. This will be distributed to the FBOs, pilots and at the NBAA conference in Orlando next week. While at NBAA, Rob and Jamie will be talking to

other airports to see what they have done to reduce noise at their facilities. Finally, when the website is redone, there will be more interactive ways to get questions answered.

C) Chief Executive Officer's Report

- Charlie Priester located a study that was done for the airport back in 1946 and stated some interesting details from the study. Phase 1 of the current Master Plan is going well. He continues to research the future needs of the airport, the users, the cities and the needs of the industry. Phase 1 consists of about 4 items highlighted by the FAA, which are primarily compiling data. Phase 2 will consist of how to use that data to best serve all interested parties.

Charlie spoke about some of the corporations who are and have been based at Chicago Executive Airport like McDonald's, Allstate, Brunswick and Motorola. Business based here invest here, in building buildings and in hiring. Part of the study relates to economic impact which can be, not just on the airport, but a larger area. We have learned that 44% of itinerant aircraft are from international destinations. We have over twice as many Customs operations as Waukegan and DuPage combined. We are also seeing the same increase in based aircraft that the industry is seeing in jets and turbo props.

Ray Lang mentioned a question pose by Mary Papantos at the last Village of Wheeling meeting regarding an advisory referendum if a runway expansion would come up. Charlie responded that if there is sufficient data in the study to recommend that to the municipalities, then there would be many environmental studies done, as well as public hearings. Tom Lester stated that a municipality can put an advisory referendum on its ballot if it chooses. Charlie suggested to wait and see if such a referendum is even necessary. Charlie and the board are looking into possibly scheduling a couple of informal meetings to listen to the concerns and answer some questions.

D) Board Members Comments

- Director Kearns had no comments.
- Director Katz read from the document that Mr. Priester brought in that "predictions based on informed opinion and reliable data are absolutely necessary in long range planning" and that is what Mr. Priester is trying to say. Until we have all of the data, we cannot make informed recommendations. That's what this study is all about. He also expressed that CMT did a great job on the EMAS project. He asked that, when the final landscaping was done around EMAS, if some attention could go to the southeast corner of the airfield. Jamie responded that there was a utility company that needs to fix up that corner. Director Katz addressed Ms. Liguori's comment regarding the local hotels. He spoke about the BMW Golf Tournament, which was held at Conway Farms. Chicago Executive Airport was the official airport for that event. All of the major golfers flew into this airport and stayed at the Westin Hotel. That is a small example of something that residents might not be aware of.
- Director Lang stated that the airport's noise hotline will be posted on the Village's website and cable access station. He also spoke of the time he spent discussing noise

remediation with Rob Mark. They will be speaking with the board and formulating the correct plan moving forward.

- Director Kolssak had no comments.
- Director Cloud had no comments.
- Director Pace had no comments.

E) Correspondence and Chairman's Comments

Chairman McKenzie asked that Jamie look into a parking area for general aviation transient aircraft. He would like to see some ideas presented within the next couple of months.

VII. Consent Agenda

A motion was made by Director Pace and seconded by Director Lang to approve Item A on this evening's consent agenda.

A. Resolution 14-035 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None

VIII. Old Business

There was no Old Business.

IX. New Business

A motion was made by Director Cloud and seconded by Director Kolssak to approve Item A. on tonight's agenda.

A. Resolution #14-036 – A Resolution Approve a Participation Agreement for the Construction of EMAS Between the Illinois Department of Transportation and Chicago Executive Airport, Wheeling, IL;

Jamie explained that this resolution is approving the Participation Agreement with the Division of Aeronautics for the north end EMAS. It's typical of every other agreement we do at the airport. We have expended \$158,000 for design engineering on both EMAS beds already. We are petitioning the State to apply that to the local share of the project. That would lower our share for this year for this project. They have indicated that they will allow us do to that.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

Director Kolssak made a motion to approve Resolution 14-037 on tonight's agenda. The motion was seconded by Director Lang.

- B. Resolution #14-037 – A Resolution Approving a Standard Agreement with Engineered Arresting Systems Corporation (ESCO) for the Installation of the Runway 34 Departure End EMAS;

Director Katz asked if the prices with ESCO were fixed once the agreement with signed, to which Jamie responded that they were.

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

Director Kolssak motioned to approve Resolution 14-038 on tonight's agenda. The motion was seconded by Director Cloud.

- C. Resolution #14-038 – A Resolution Approving a Professional Services Agreement with Crawford Murphy & Tilly for the construction of Runway 34 Departure End EMAS;

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

A motion was made by Director Kolssak to approve Resolution 14-039 on tonight's agenda. The motion was seconded by Director Cloud.

- D. Resolution #14-039 – A Resolution Recommending Approval of an Agreement for the Relocation of Gas Lines with Nicor Gas;

Jamie explained that there are gas lines that run directly under the location of the EMAS bed and must be relocated by Nicor prior to installation. This amount is included in the budget for the EMAS project and will be coordinated with scheduled runway closures.

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

Director Pace made a motion to approve Resolution 14-040 on tonight's agenda. The motion was seconded by Director Lang.

- E. Resolution #14-040 – A Resolution Approving a Lease Agreement Between Chicago Executive Airport and Stery Trucking, Inc.;

In response to a question from Director Lang, Jamie stated that the City of Prospect Heights understands and has approved the storage of semi-tractor trailers only. There will be no storage of trucks or fuel on the property. It is outside the Runway Protection Zone, as well.

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

X. Executive Session

There was no Executive Session.

XI. Adjournment

A motion was made by Director Kolssak and seconded by Director Katz to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:02p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Neal Katz". The signature is written in a cursive style with a large, stylized "N" and "K".

Neal Katz
Secretary