

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, MARCH 18, 2015
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman McKenzie, called the meeting to order at 6:00 p.m. Roll call confirmed the following present: Directors Cloud, Katz, Kolssak, Lang and Pace.

Absent: Director Kearns

Also in Attendance: Jamie Abbott – Executive Director
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Cloud and seconded by Director Kolssak to approve the minutes of the February 25, 2015 Regular Meeting. The motion was approved by voice vote.

IV. Changes to the Agenda

There were no changes to the agenda.

V. Public Comments

Chairman McKenzie welcomed attendees and reminded speakers of the one minute warning included in the 5 minute per speaker time allotment.

The first speaker was Mr. Phil Mader. He stated that that he has been speaking with Mr. Rob Mark regarding noise issues. He has done a great job explaining the reasons for noise, but he is unable to find out which planes are making the noise, as they are not listed on FlightAware. Mr. Mader feels that the board should form a coalition to improve the situation. He invited the board to his home to experience his point of view.

Next to speak was Ms. Mary Papantos. She thanked Director Lang for calling the paramedics and stated that she had given blood earlier in the day. She suggested that the airport partner with

school districts 214 and 21 on a noise project/study focusing on noise from the airport around the schools and the neighborhood.

Ms. Emilia Ritchie expressed her frustration with noise from the airport. She feels that there has not been enough done. She would like to see more done, like limiting the hours planes are allowed to take off and land at the airport.

VI. Recognition of Retired FAA Controller Karl Langer

Jamie Abbott introduced newly retired FAA Controller Karl Langer. Karl has worked as a controller for 30 years and has been a favorite of both pilots and the crews on the ground at Chicago Executive Airport. He will be missed and we wish him well. Mr. Langer was presented with an aerial of the airport signed by airport staff and others around the airfield.

VII. Hearings and Reports

A) Treasurer's Report

Director Kearns reported that Jet A fuel flowage has continued to increase while 100LL remains flat. Operations are down overall, but Customs were up by 10 operations in January and are up overall. This indicates that type of customer we are getting at the airport. Revenue was over budget. Long term leases make up about half of this amount. Administrative, operations and maintenance expenses were all under budget.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie reported that the rehabilitation of runway 16/34 is on the June/July letting with the FAA. The project is still about \$300,000 short. The Lima taxiway bypass won't be done as a result of the shortfall.
- ➔ There is a large dirt pile at the old 94th property. The property will be graded soon. CMT is researching if we can use some of the dirt to fill in a swale between the 94th and the Charlie pad without affecting drainage.
- ➔ The airport has been meeting with representatives with the City and Village, including police and fire departments, regarding holding a July 3rd event, which will include fireworks, at the airport. An official announcement should be coming soon.
- ➔ The airport received the Government Finance Award for Financial Reporting. The CAFR Award is now a plaque with annual medallions for each year the award is won.
- ➔ The airport received \$148,000 in GA entitlement money. Traditionally, this has been used to pay down debt service. The consensus of the board is that the money should continue to go to that purpose.

- ➔ Jamie reminded everyone that the April meeting has been moved back a week and will take place on April 22nd.
- ➔ In June, Jamie has to attend National Guard training. He will be gone the week of the board meeting. He can brief Scott to deliver the Executive Director's report or the meeting can be rescheduled. He will poll the board via email.

Director Lang asked if there had been any news on the State cutting funds for airports. It was explained that most of the funding for airport projects comes from FAA. The State's portion is 5% and, so far, that has not been affected.

Director Kolssak asked that the contractor working on the 94th Aero Squadron property bring street sweepers and more regularly clean up around the job site.

C) CommAvia Report

- Rob Mark congratulated Mr. Karl Langer on his retirement. He then reported that he is working on the airport website. He'll be working on the July 3rd event to help keep the costs down.
- Mr. Mark has been speaking with Mr. Mader about noise concerns. There was conversation regarding FlightAware and the inability to track all tail numbers. Director Kolssak explained that some of the planes that don't list tail numbers on FlightAware are charters. Additionally, corporations do not want their movement tracked for privacy reasons. Director Cloud asked about investigating the cost of manning the tower for a third shift, at least temporarily. Mr. Mark said there were automated systems for tracking tail numbers, as well.

Jamie did point out that most flights that come in when the tower is not manned do come in using O'Hare or TraCon. Also, although the tower is not manned, the FBOs have staff on site and are checking doors and generally watching over the airfield at night.

D) Board Members Comments

- Director Kolssak expressed that the board is trying to help the residents. He agrees that sound monitoring is a good idea, but this in an airport and there will always be noise. He would like the airport to look into cameras for the north end of 16/34. He asked that residents be patient for the results of the Master Plan study.
- Director Cloud asked Jamie about the work at the south end of Runway 16/34. Jamie explained that the work was the final phase of the Levy project. She also asked about Industrial Drive, to which Director Lang stated that the Village was enforcing existing codes. There were business currently relocating, hopefully within the Village.
- Director Pace asked Jamie to check on the leased area across Palatine Road to make sure they do not enter the RSA area. He also invited all in attendance to the Dollars for Scholars fundraiser to be held at Hawthorne Global Aviation's hangar on April 18th. Proceeds go to scholarships for students from Wheeling, Prospect Heights, Mt. Prospect, Arlington Hts., and Buffalo Grove.

- Director Lang asked if a letter could be drafted to the Forest Preserve requested that trees be cleared at 6/24, while they are out clearing trees and brush in the area.
- Director Katz has some noise abatement ideas and would like to sit down with Jamie, airport staff, the FBOs and throw out ideas in a brain storming session. He requested and was granted the board's ok to proceed. He would also like to use the history boards from the open house to create a section at the viewing area. He will provide a budget shortly.

E) Correspondence and Chairman's Comments

Chairman McKenzie thanked Karl Langer for his years of service.

VIII. Consent Agenda

A motion was made by Director Kolssak and seconded by Director Cloud to approve Item A on this evening's consent agenda.

A. Resolution 15-004 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kolssak, Lang and Pace. Nays: None. Absent: Director Kearns.

IX. Old Business

There was no Old Business.

X. New Business

A motion was made by Director Kolssak to approve Item A. A Resolution Recommending Approval of the FY 16 Budget of Chicago Executive Airport. The motion was seconded by Director Lang.

A. 15-005 - A Resolution Recommending Approval of the FY 16 Budget of Chicago Executive Airport;

Director Katz requested that a wording changed by made to clear up possible confusion regarding the discretionary building fund. The budget documents will be amended to reflect the requested change to Building Construction and Airport Improvements.

Director Katz made a motion, which was seconded by Director Lang, to approve the changes to the language in Resolution 15-005.

The motion was approved by roll call vote. Ayes: Directors Katz, Lang and Pace. Nays: Directors Cloud and Kolssak. Absent: Director Kearns.

A motion was made to approve Resolution 15-005, as amended by Director Pace and seconded by Director Cloud.

A motion was approved by a roll call vote. Ayes: Directors Cloud, Katz, Lang, Kolssak and Pace. Nays: None. Absent: Director Kearns.

The budget will be presented to the City of Prospect Heights and the Village of Wheeling at their next available meetings.

B. Election of Officers

Director Kolssak made a motion to nominate Director Cloud for Vice Chairman, Director Kearns for Treasurer and Director Katz for Secretary. The motion was seconded by Director Pace.

The motion as approved by a roll call vote. Ayes: Directors Cloud, Katz, Kolssak, Lang and Pace. Nays: None. Absent: Director Kearns.

XI. Executive Session

A motion was made by Director Pace and seconded by Director Cloud to go into Executive Session pursuant to 5 ILCS 120/2 (c) (1) and (6) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees and the sale or lease of property owned by the public body.

XII. Adjournment

A motion was made by Director Kolssak and seconded by Director Lang to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:02p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Neal Katz". The signature is written in a cursive style with a large, stylized "N" and "K".

Neal Katz
Secretary