

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
WEDNESDAY, OCTOBER 21, 2015  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:00 PM**

**I. Call to Order and Roll Call**

Chairman McKenzie, called the meeting to order at 6:00 p.m. Roll call confirmed the following present: Directors Kearns, Lang and Pace.

Absent: Directors Cloud, Katz and Kolssak.

Also in Attendance:     Jamie Abbott – Executive Director  
                              Vicki Mayr - Recording Secretary  
                              Tom Lester – Airport Attorney

**II. Pledge of Allegiance**

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

**III. Approval of Minutes**

A motion was made by Director Pace and seconded by Director Kearns to approve the minutes of the September 16, 2015 Regular and October 13, 2015 Special Meeting. The motion was approved by voice vote.

**IV. Changes to the Agenda**

There were no changes to the agenda.

**V. Public Comments**

Chairman McKenzie reminded speakers of the 5 minute time limit.

Steve Neff stated that he'd like to see proceeds from fuel sales resulting from a change in FAA regulations used for noise monitoring equipment.

Phil Mader spoke of his frequent calls to the noise hotline. He asked about a formal Fly Quiet program.

## **VI. Master Plan Presentation by Crawford, Murphy & Tilly**

Brian Welker of Crawford Murphy & Tilly stated that, although the state budget has not yet passed, IDOT has authorized the airport to proceed with the Master Plan. An Agency Agreement is forthcoming. This phase of the Master Plan will include looking at the current and future aviation forecast and land development. Additional updates will be forthcoming.

## **VII. Hearing and Reports**

### **A) Treasurer's Report**

Director Kearns reported that Jet A fuel sales increased, while 100 low lead is down slightly. Flight operations are up over 2014, but down from 2013. Customs were also slightly down.

### **B) Executive Director's Report.**

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie will be taking some paid time off beginning on Thursday, but will be available by phone, if needed.
- ➔ Jamie reminded all in attendance that the November board meeting has been moved to November 11<sup>th</sup>.
- ➔ The National Business Aviation Association conference will be held in Las Vegas the week following the rescheduled board meeting.
- ➔ The final Young Eagles event of 2015 will take place at Signature on November 7<sup>th</sup>. More information is on our website.
- ➔ Jamie and another maintenance staff member will attend the AAAE Ops and Maintenance Conference in Rosemont on November 9<sup>th</sup> & 10<sup>th</sup>.
- ➔ AT&T will do their EMAS utility work on Thursday and Friday. The blocks will take 3 weeks more.
- ➔ We will resurface the main runway next summer, which will take 12 to 13 weekend closures. Jamie may meet with all of the major stakeholders to determine the least disruptive course of action.
- ➔ Pavement repairs are nearly complete. There is still some sewer work on the north side of Signature that has yet to be finished.

### **C) CommAvia Report**

- Rob Mark acknowledged that airport noise is an ongoing resident concern. He reported that the Illinois Film Council may promote the airport for location shoots, provided they do not interfere with operations. The old palwaukee.org website has been transferred over to the new site. He also reported that he and Jamie gave a

presentation at a Rotary event the previous week. He asked that if anyone has a story for airport's online newsletter, to please submit it to him.

#### **D) Board Members Comments**

- Director Lang asked about how the possible offset approaches to O'Hare effect our airport. It is currently unclear if it would help with the approach path of Chicago Executive. There is talk of an approach from the south.
- Director Kearns asked for clarification on a marketing idea with Wheeling's Economic Department. Jamie stated that he has been brainstorming with John Melaniphy about marketing the airport as a whole, not just the Wheeling portion. This was confirmed by Ray Lang.
- Director Pace stated that Mayor Helmer had questions about the hiring Wheeling's Economic Department to promote the airport as a whole.

#### **E) Correspondence and Chairman's Comments**

- Chairman McKenzie thanked Jamie for exploring ideas on the economic growth of the airport. He also thanked attendees for their comments and informed them that the airport is limited as to what it can do because of FAA oversight and restrictions.

### **VIII. Consent Agenda**

A. Resolution 15-026 - A Resolution Authorizing the Payment of Claims;

A motion was made by Director Lang and seconded by Director Kearns to approve Item A on this evening's consent agenda.

The motion was approved by roll call vote. Ayes: Directors Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud, Katz and Kolssak.

### **IX. Old Business**

There was no old business.

### **X. New Business**

A. 15-027 - A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilley for the Rehabilitation of the East Quadrant General Aviation Apron – Phase 2;

A motion to approve was made by Director Pace and seconded by Director Lang.

The motion was approved by a roll call vote. Ayes: Directors Kearns, Lang and Pace.  
Nays: None. Absent: Directors Cloud, Katz and Kolssak.

**XI. Executive Session**

**XII.** A motion was made by Director Pace and seconded by Director Lang to go into Executive Session pursuant to 5 ILCS 120/2 (c) (6) to discuss the sale or lease of property owned by the public body.

**XIII. Action Taken from Executive Session**

There was no action taken from Executive Session.

**XIV. Adjournment**

A motion was made by Director Pace and seconded by Director Kearns to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 6:58p.m.

Respectfully submitted,

 (v.m)

William Kearns  
Treasurer