

CHICAGO EXECUTIVE AIRPORT

FY 2017

Annual Budget

Fiscal Year Ending

April 30, 2017



**An Intergovernmental Cooperative of
The City of Prospect Heights, Illinois and
The Village of Wheeling, Illinois**

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Chicago Executive Airport Budget

Fiscal Year Ending

April 30, 2017

Approved by the Chicago Executive Airport Board - March 16, 2016

Approved by the Village of Wheeling Board of Trustees - March 21, 2016

Approved by the City of Prospect Heights City Council – March 28, 2016

**An Intergovernmental Cooperative of
The City of Prospect Heights, Illinois and
The Village of Wheeling, Illinois**

Budget Document

The Airport has one enterprise fund, the Joint Airport Fund. The budget basis for this fund is the accrual basis of accounting whereby revenues are recorded in the period in which they are earned and expenditures are recorded in the period in which they are incurred. This basis is the same as our financial statement reporting except for: depreciation and amortization are not included in the budget, and capital outlays and the receipt of long-term debt proceeds are not included in operations within the financial statements. While the Sewer Reserve, the Capital Equipment Reserve and the new Building Reserve sub-funds are presented in the budget as separate funds, they are combined into the Joint Airport Fund for financial reporting purposes, and the reserve balance information is notated in the footnotes.

The budget is prepared considering historic costs as well as anticipated costs for the coming fiscal year. The budget is developed using a line-item form for each category that details and describes each income and expense item. During the course of the fiscal year, any expense category overages are covered by either contingency amounts or budget surplus amounts in other categories. The Airport Board of Directors and the two municipalities would need to approve any budget adjustment necessary to cover a department or capital budget section that exceeds the approved budget.

The budget document is divided into six components, **Budget Overview, Revenue Budget, Operating Budget, Non-Operating Budget, Capital Budget, and Supplemental Information.**

The Operating Budget is divided into six sub parts: Revenues, Finance & Administration Expenses, Operations & Maintenance Expenses, Interest Income, Other Expense, and Debt Service. This division was done so that the Airport can more accurately determine the cost of services in the future.

Executive Review

Operating income is operating revenues less operating expenses. It does not include the purchase of capital items or the expense of depreciation and amortization. Operating income is budgeted to increase in FY17 by \$113,338. Most of this increase is due to increasing revenues with the rest being a result of expense reductions. Revenues and expenses are detailed below.

Revenues: FY17 total budgeted revenues are \$4,013,822 which is a \$102,462 (2.62%) increase from FY16. The CPI increase of 1.25% was instituted for almost all fees.

Expenses: The operating budget is comprised of two departments, Finance & Administration (F&A) and Operations & Maintenance (O&M). Total budgeted operating expenses for the combined departments are budgeted to remain flat to FY16 being down approximately \$900 from FY16, or 0.04%, from \$2,999,353 in FY16 to \$2,998,477 for FY17.

Interest Income: The budget shows a slight decrease in interest income from \$3,685 to \$3,580, a decrease of \$105, this continues to reflect the low rates of return on investments in the flat rate environment.

Debt Service: We expect debt service expense to decrease by \$40,361, from \$477,586 to \$437,224, mainly due to the principle reduction from entitlement funds of \$148,500 and note

restructuring. Further reduction in interest costs on the declining loan/note balances as the principal is paid down each month. No new debt is planned.

Reserves: As in previous years and continuing in the FY17 budget; the sewer revenues generated on the field will go directly into the Sewer Reserve sub-fund. This began in FY14. This year's transfer to our Capital Equipment Reserve Fund (CERF) is \$250,000. This amount has been increased back to our normal contribution as in previous years. A new fund created in FY16 and continuing this year, is an additional Reserve Fund for new buildings. \$250,000 is budgeted to be transferred to the Building Reserve in FY17.

Capital "A" Projects: The total cost of all the projects is estimated at \$12,089,273 with the Airport's local share expected to be \$916,338 with offsetting grant revenue of \$1,560,367. Much of the cost of rehabilitation of runway 16/34 has the State paying the contractor directly so funds do not pass through us. Additional funds for Phase 2 of the Master Plan are included in the Capital "A" project list.

Unrestricted Net Assets Available: The Airport Business Plan requires that the Airport maintain an unrestricted net asset balance equal to 3 months (25%) of the current year's budgeted operating expenses, which would be \$749,619 (\$2,998,477 x 25%). The Airport's estimated running balance at April 30, 2017 of \$1,167,288 will be sufficient to cover this requirement.

Staffing, Compensation & Benefits

There have been some staffing changes in FY16. We replaced our Operations Coordinator in FY16 and had one of our maintenance workers retire. For FY17, we are proposing to add back the Assistant Director and add a new staff position, an Assistant Operations Coordinator. Staff counts therefore, are expected to increase by two from 13.59 FTE's (Full Time Equivalents) in FY16 to 15.59 FTE's in FY17. Personnel compensation has been budgeted using a CPI increase of 1.25%. Provisions have also been included to provide for up to a three percent merit increase for those employees who have not reached the top of their pay grade and whose performance justifies such action.

Employee Benefits consist of health, life and disability insurance, retirement plan, and the Airport's share of FICA and Medicare taxes. Health insurance has been budgeted to include an expected 5.0% increase.

Airport staff will be comprised of one Executive Director, one Assistant Director, one Chief Financial Officer, one Executive Secretary, one Accountant, one Administrative Assistant, one Management Intern, one Operations Coordinator, one Assistant Operations Coordinator, one Lead Maintenance Worker, five Maintenance Technicians, and five Seasonal Maintenance Technicians. All positions are full time with the exception of the seasonal maintenance technicians and management intern. The Executive Director reports to the Airport Board of Directors.

Detailed Budget Analysis

Revenues

Revenues are budgeted to increase \$102,462 from what was budgeted the previous year. The increase is due to both expense reduction and increases in revenues. An increase in Fuel Flowage Fees for FY17 is expected to add approximately \$78,000 to revenue. Long-term leases, T-hangar rentals and most other revenues incurred a CPI increase of 1.25%. The Airport uses figures from the Bureau of Labor Statistics Table (CPI-U) Chicago-Gary-Kenosha, IL-IN-WI, all items 1982-84=100, CUURA207SA0, for its calculations. Rent credits for Hawthorne Global expired in FY16. The airport will realize an additional \$86,900 in FY17 from the expiration of these credits.

Long-term lease revenues comprise 57% of the total revenues generated on the Airport and, like nearly all Airport revenues, receives an annual CPI increase, depending on the language in the lease.

Fuel flowage fees comprise 19% of budgeted revenues. Fuel flowage is a per gallon fee calculated on the number of gallons of aviation fuel purchased by the Airport FBOs. Using an average volume over the past several years, fuel flowage revenues are expected to increase this year from \$683,900 to \$762,000; actual gallons dispersed is expected to remain flat at an estimated 4.5 million gallons. The number of flights flown remains flat, plus newer aircraft are more fuel efficient, reducing overall fuel needs. Additionally, some airport tenants purchase fuel at nearby airports that do not have the tax burden imposed by Cook County. We do not expect this to be a growing revenue in future years until the economy increases significantly. Fuel flowage is quite unpredictable and is budgeted conservatively.

Tiedown and T-hangar fees comprise about 10% of budgeted revenues. All of the 20 southwest and nearly all of the 48 newer northeast T-hangars were rented as of February 1, 2016 with just four vacant. Our budgeted revenues are conservative and assume that one unit in the SW Ts will be vacant for three months and one unit in the NE Ts will be vacant for 12 months. We expect little, if any, increase in the number of tie down tenants, as demand is stagnant.

In FY14, the airport received a One-time Revenue of \$350,000 for a payment under a land purchase agreement. Related to this transaction, another pending revenue is an annual Access Fee which is directly offset against monies owed by the Airport on the purchase of a property. The offset is included in Capital Outlay-Other. This offset in FY17 is expected to be \$15,188. This amount is adjusted by CPI annually and will continue for nine or ten years. Once the purchase funds are exhausted this will become a revenue item.

Operating Budget

The operating budget is departmentalized by function – Finance & Administration and Operations & Maintenance. Expenses for the combined departments will remain flat and are budgeted to decrease by \$876, or 0.04% compared to FY16.

Finance & Administration Department

FY16 budgeted Finance & Administration expenses are \$1,645,117, which is down \$35,398, or 2.11%, from FY16.

Personnel: The Personnel section's increase of \$32,048, from FY16's \$606,839, is primarily due to the addition of the Assistant Director back to the budget. This salary amount budgeted this year allows for the hiring of an Assistant Director who would start mid-year. It also includes a 1.25% CPI salary adjustment and applicable taxes and benefits. We are estimating a 5.0% increase in health insurance costs, which will change in July.

Services and Supplies: This category is down by \$93,346, from \$665,976 to \$572,630. The main difference is a large reduction in the Engineering Services line. The FY16 budget for this line included the Airport's CEO. Some are up and some are down. Most other line items remain flat to last year.

Other: This category shows an expense increase of \$25,900, from \$407,700 in FY16 to \$433,600 for FY17. Part of this increase is due to anticipated increases in NBAA expenses. As part of an aviation educational initiative, representatives of the Board and Public Officials of our two communities are planning on attending the NBAA National Convention in Orlando. Also, after not doing so last year, we are planning on exhibiting at the convention this year. Representatives of the airport will again be exhibiting and attending the NBAA Dispatcher's conference in Fort Worth this year.

Operations and Maintenance Department: Overall, expenses are up by \$34,522, or 2.62%, from \$1,318,838 in FY16 to \$1,353,360 in FY17. The bulk of this increase is in the personnel section.

Personnel: this section's increase of \$39,002 to \$738,615 reflects the salary and benefits for eight full-time (including the new Assistant Operations Controller) and five seasonal personnel, with a 1.25% CPI salary adjustment and increased applicable taxes and benefits. In FY15 we added a winter seasonal worker and expect to continue that in FY17. We are estimating a 5.0% increase in health insurance costs, which will change in July.

Services and Supplies: down to \$584,745 from \$589,225 for FY17. We will continue to reduce costs where possible. Most categories are flat.

Non-Operating Budget Items

Interest Income: The budget shows a slight decrease in interest income from \$3,685 to \$3,580, a decrease of \$105, this continues to reflect the low rates of return on investments in the flat rate environment.

Other Expense: Bank Fees should be down from FY16. Last year we incurred additional fees related to the restructuring of our loans at Northbrook Bank and First Midwest Bank. The fees expected this year are basically the same as years previous to FY16.

Debt Service: We expect an interest expense decrease of \$52,008, from \$170,026 to \$118,018. We were able to secure interest rate reductions on our notes with Northbrook Bank and First

Midwest Bank in FY16. Also in FY16, we received entitlement funds of \$148,500. Historically these monies have been applied to the principle balance on the Northeast T Hangar loan. The same was done in FY16. The rest of the decline is due to the decreased interest costs on the declining loan/note balances as the principal is paid down each month. No new debt is planned.

Capital Budget

The Capital Budget includes expenses for Capital items (Improvements, Construction and Outlay), and Grant Service (“A” Projects).

There are four categories of Capital expenditures: Capital Improvements, Capital Construction, Capital Outlay, and Grant Service. In all categories, the expected expense must be in excess of \$2,000 to be included. With the exception of Grant Service, the capital items are fully-funded internally by the Airport. A Capital Improvement is a cost for an improvement on an already existing asset of the Airport. In contrast, a Capital Outlay is for the purchase of a new asset; except for buildings. Capital Construction is for buildings and major building improvements. Grant Service projects are only partially-funded by the Airport with additional State and Federal funds providing the remainder of the funding. Projects in this category are taken directly from the Transportation Improvement Program (TIPs) submitted annually to the Illinois Department of Transportation, Division of Aeronautics (IDOT), for projects eligible for state and federal grant funding. Illinois is one of 10 states that participate in the State Block Grant Program. Under this program, the State assumes responsibility for administering Airport Improvement Program (AIP) grants at general aviation and “other than primary” airports. Each State is responsible for determining which locations will receive funds for ongoing project administration.

This year’s budget includes the following subcategories as follows:

Capital Improvements: Capital Improvements consists of \$280,000 for facilities improvements, \$20,000 for fence/gate/landscaping projects, and \$150,000 for pavement/sewer projects.

Capital Construction: \$20,000 has been budgeted for Administration Building improvements and \$100,000 is earmarked for buildout of the Customs and Border Protection Facility.

Capital Outlay: The Office equipment sub section is \$46,500 and includes computer equipment for the Customs Office and a new laptop for AP 4. The vehicles sub-section, \$56,000, includes purchase of a ramp snow plow blade and replacement of the 20 year-old van used to give airport tours and take staff to functions (AP 7). Shop Equipment includes; \$11,400 for a new tool set, \$10,000 for a tire repair machine and \$7,500 for a hydraulic hose making machine. Other includes the \$15,188 annual offset to a property purchase related to the 94th Aero Squadron sale.

Grant Service: This information has been taken from the 12/11/15 Final Submittal of the Transportation Improvement Program: Airports FFY2017-2021. Congress has reduced funding levels for future projects from 95% to 90%. The State of Illinois increased their funding to 5% from 2.5% to make up half of the reduction, and the

Airport's funding has been changed to 5% instead of the previous 2.5%. This has doubled the cost of the Airport's local share for most projects.

We have budgeted \$916,338 for the local share of Airport Improvement and State Grants for the "A" Projects. We are uncertain if any of these projects will be funded by the state and federal government, but they are still being budgeted. The construction resulting from these projects will continue to enhance the safety of this already safe Airport.

Continuing in this year's Grant "A" budget are Estimated FY17 Revenues. Some, but not all, of the projects require the State to pay the Airport and then we, in turn, pay the contractor, whereas, previously the State paid the contractors directly. We will show these payments received as grant revenue. Although the Airport's final cost should be 5% of the total project cost, some of revenues listed for the projects are short of offsetting 95% of the cost. We cannot be certain that, for each listed project, the revenues will all be received in FY17, so we have reduced our estimated grant revenue budget. Another issue with grant revenue is that the FAA directed the State to implement a 10% funds holdback program as an incentive to encourage timely submittal of project closeout paperwork. The holdback funds are supposed to be released upon finalization of the project, which will delay receipt of the Airport's reimbursement funds, and most likely will not be in FY17.

The "B" projects are listed in the budget for informational purposes only and are not included in the expense numbers. It is highly unlikely that any of them will be funded.

"C" category projects are those projects which have already been paid for by the Airport and we are hoping to receive reimbursement from the FAA and State of Illinois. At this time we have no "C" category projects. If we had, there would be little likelihood of these funds being received in FY17, so they would not be included in the budget numbers.

Other: In the FY16 Budget, a Grant-GA Entitlement was not listed as expected revenue. We did indeed however, receive \$148,500. Grant-GA Entitlement amounts are available only if the FAA budget reaches a certain level. For FY17, it is uncertain whether or not these funds will be received so they are not included in the budget. All GA Entitlement Funds received will be used to pay down the NE T-hangar note principal, so there is no effect on the budget.

Reserve Funds

Sewer Reserve Sub-Fund

A Sewer Reserve sub-fund was established by the Airport Board in FY12 to allow for the future repair and maintenance of both the sanitary sewer and storm water systems without the issuance of debt. To reduce future costs, the sanitary sewer line was extended during the construction of Hangar 42 in 2012, in anticipation of the eventual construction of Hangar 43 in the same area. There are no proposed plans for a Hangar 43 at this time. In FY12 and FY13, sewer and storm water revenues were received into the operating fund and transferred into the Sewer Reserve Sub-Fund. Beginning in FY14, sewer and storm water related revenues were deposited directly into the Sewer Reserve Sub-Fund. This practice continued in subsequent budget years and will

do so into the future. Approximately \$20,000 in revenue is expected to be generated from various sewer fees on the airfield in FY17.

\$100,000 has been budgeted to be used out of this fund in FY17 to replace an aging sanitary sewer line running near the motel on the east side of the Airport. With the motel re-opening and the impact on this pipe, management feels it is necessary to avoid potential damage from sewer back-up.

It is expected the balance in the Sewer Reserve Fund at the end of FY17 will be approximately \$329,000 after income and expenses.

Capital Equipment Replacement Sub-Fund

The Capital Equipment Replacement Sub-Fund (CERF) was formally established by the Airport Board of Directors in FY13. In order to avoid the issuance of debt, this sub-fund is used to set aside money for capital equipment. As the six major Airport pieces of snow removal equipment age, they are being refurbished to extend their useful life, hopefully by 10 or more years. However, they cannot last indefinitely. The estimated cost of replacing the three snow brooms is \$700,000 each, the snow blower is \$300,000, and the two snow plows/sprayer/spreaders are \$250,000 each, which totals \$2,900,000. The plan is to have sufficient capital equipment reserves in place to cover the future replacement of these vehicles. At the close of FY16, the fund will have approximately \$775,000. This year's budget is calling for the purchase of a new snow broom which will reduce the fund by approximately \$700,000. This year's budget also contains a \$250,000 transfer to the CERF fund.

The balance in the Capital Equipment Replacement Reserve Fund at the end of FY17 will be approximately \$327,000 after income and expenses.

Building Reserve Sub-Fund

A new Building Reserve fund was established in FY16. This fund operates like our other sub-funds and allow the airport to set aside monies for future improvements. This fund will be for building construction and airport improvements per the Board's discretion. In FY17 we have budgeted a transfer into this fund of \$250,000.

Unfortunately, there aren't sufficient reserve funds planned yet to replace/improve/repair the Airport's office building, maintenance facility, and nine owned hangars.

The Building Reserve Fund will have approximately \$370,000 in it at the end of FY17.

Operating and Reserve Funds Available

The Airport uses a Joint Airport Fund for its operating activities. Revenues are deposited into this fund and operating expenses are drawn from it.

The working capital projected as of April 30, 2016, plus those amounts to be realized during FY17, will fund the budgeted operating and capital outlays, and will provide a minimum balance to allow the Airport to operate. The Airport's Business Plan requires that the Airport maintain an unrestricted net asset balance equal to 25% of the current year's budgeted operating expenses,

which would be \$749,619 ($\$2,998,477 \times 25\%$), plus the capital improvement, capital outlay & capital construction balances totaling \$716,588, plus \$500,000 in reserve transfers, plus sufficient funds to meet the local share requirements of the Grant Service “A” list approved projects for the year, which is \$916,338 after expected offsetting revenues.

The Business Plan also requires that operating expenses not exceed 90% of revenues. Our major expenses this year will primarily be funded from our reserve funds and no other unusual expenses are expected in FY17. With expected revenues to be \$4,013,822; total operating expenses of \$2,998,477 are 75% of revenues.

Debt Obligations

We expect an interest expense decrease of \$52,008 to \$118,018, mainly due to the decreased interest costs due to declining outstanding loan/note balances.

In January 2004, the Airport, through its owning communities, entered into a loan arrangement with an area national bank for a loan totaling \$1,237,000 for the purpose of constructing two buildings containing 10 small T-hangars each in the SW quadrant of the Airport. Repayment of the loan began in January 2005 with a 20-year period amortization period. The interest rate is variable to be reset every 5 years. Staff efforts allowed us to reprice this loan in May 2015 from 4.74% to 3.65%. The loan interest rate is priced by using the 5 year Treasury rate, adding 3.00% and adjusting the result for our tax exempt status. Airport revenues generated by the new hangars will cover the required debt service over the period of the loan.

A revenue anticipation note for \$4,700,000 was issued in December 2006 by Northbrook Bank for the Village of Wheeling, one of the owning communities, to fund a portion of the purchase price of land designated as a runway safety area (RSA) for the Airport. The note was reduced by \$1,500,000 in November 2008 and refinanced in April 2010 for 10 years with a balloon payment upon maturity. The Airport received a grant in April 2011 that was used to pay down \$984,426 of the principal, thus reducing interest cost. Staff efforts also effected an interest rate reduction on this note. The interest rate on this note was repriced from 4.17% to 3.25% in May 2015

Also in April 2010, a construction loan from Northbrook Bank of \$2,300,000 was negotiated for the construction of six buildings containing 48 T-hangars in the NE quadrant. This note was interest only until June 1, 2011, when payment of both monthly principal and interest was required. The note matures in May 2020 with a balloon payment upon maturity. Through staff efforts, interest rate on this note also repriced from 4.17% to 3.25% in May 2015.

No general obligation bonds of either airport-owning community have been issued for the above borrowings, and no new loans or notes are planned to be issued at this time. The two T-hangar projects generate sufficient revenue to cover the principal and interest costs, plus operating expenses. The RSA note property is vacant land and is being rented for truck trailer storage. This generates approximately \$25,000 per year to help offset the approximately \$200,000 annual debt service payment. Airport staff are working with the FAA to obtain additional purchase cost reimbursement that would be applied to the outstanding debt.

**Chicago Executive Airport
Total Proposed FY17 Budget**

	FY16 Est Actual	FY16 Budget	Proposed FY17 Budget	FY16 vs FY17 Budget Change
OPERATING BUDGET:				
Revenues	\$ 4,050,735	\$ 3,911,360	\$ 4,013,822	\$ 102,462
Expenses:				
Administration Department	(1,400,738)	(1,680,515)	(1,645,117)	(35,398)
Operations and Maint Dept	(1,084,232)	(1,318,838)	(1,353,360)	34,522
Net Operating Expenses	(2,484,969)	(2,999,353)	(2,998,477)	(876)
Operating Income:	1,565,766	912,007	1,015,345	103,338
Other:				
Other Income	3,389	3,685	3,580	(105)
Other Expense	(5,347)	(2,900)	(4,200)	(1,300)
Debt Service	(455,733)	(477,586)	(437,224)	40,361
Total Other	(457,691)	(476,801)	(437,844)	38,956
Revenues less Net Expense	1,108,075	435,206	577,501	142,294
Transfers to Reserves-Sewer	-	-	-	-
Transfers to Reserves-CERF	(50,000)	(50,000)	(250,000)	(200,000)
Transfers to Reserves-Building	(120,000)	(120,000)	(250,000)	(130,000)
Net	938,075	265,206	77,501	(187,706)
CAPITAL BUDGET:				
Capital Improvement	61,283	232,000	450,000	218,000
Capital Outlay	178,832	197,688	131,400	(66,288)
Capital Construction	0	0	120,000	120,000
Capital A Projects (Local Share)	645,924	548,365	916,338	367,973
Capital Other	15,188	15,001	15,188	187
	901,226	993,054	1,632,927	639,873
Less: Grant Revenue	(481,209)	(5,900,710)	(1,560,367)	4,340,343
Less: Capital Financing	-	-	-	-
Net Capital Budget	420,017	(4,907,656)	72,560	4,980,216
Funding (from)/to Reserve Funds	518,058	5,172,862	4,941	(5,167,922)
NET	0	0	0	0

**Operating Revenues
FY17 Proposed Budget**

Line Item Detail within Category

	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
40000.00 Long Term Leases -	\$ 2,289,719	2,348,725	2,051,476	238,243

Long term revenue is derived from leases with a term of more than one (1) year. These leases are comprised of hangar, building and ground leases. To the extent possible, lease rents increase annually with the CPI. Following are the leases presently in effect and proposed to be in effect during FY17. We are assuming a 1.25% CPI increase for 2017.

The FY16 ground lease rate is \$0.6563. FY17 will be \$0.6645.

Property	FY17	Projected	FY16
Hangar #5 & #6	399,645	394,105	309,860
Hangar #8	178,051 ¹	187,099	-
Hangar #9	334,167	329,531	334,338
Hangar #10	260,483	256,869	260,614
Hangar #11	84,000 ²	40,727	121,915
Hangar #13-revenue split	4,000		4,100
Ground Lease - ACCO	7,685 ³	7,439	7,283
Ground Lease - Hangar 15	69,684	68,720	68,866
Ground Lease - Hangar 16	36,597	36,483	36,421
Ground Lease - Hangar 18	44,367	44,188	45,032
Ground Lease - Hangar 19	66,018	65,542	65,121
Ground Lease - Hangar 20	37,562	37,213	37,076
Ground Lease - Fuel Farm	2,884	2,860	2,839
Ground Lease - Hangar 40	120,580	119,590	118,934
Ground Lease - Hangar 41	82,534	81,599	81,434
Ground Lease - Hangar 42	85,680	85,062	84,513
Ground Lease - Motel Parking Lot	2,000 ⁴	-	-
Ground Lease - SFS Ramp	76,926	76,686	76,545
Ground Lease - SFS Terminal (24)	185,882	185,302	184,964
Ground Lease - Hawthorne FBO	230,474	142,611	131,361
Ground Lease - Stery Trucking	30,500	28,393	-
	2,339,719		2,101,476
Less: Rent Reserve	(50,000)		(50,000)
	2,289,719		2,051,476

1) A new Long-Term lease was signed for Hangar 8 in FY2016 but it was budgeted as a Short-Term rental in FY2016

2) Old tenant moved out in August 2015. Budget is potential new tenant's amount

3) CPI increase only done every five years. Adjusted for FY16 next adjustment FY21.

4) A new lease on this property began in FY16. Ground Lease has been abated until January 2017.

Proposed Operating Revenue Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
<u>Fuel Flowage Fees</u>	\$ 762,000	777,345	683,900	78,100
Fees received from fuel flowage and were adjusted for FY17. The estimates are based on the past several years of Fuel Flowage. Fuel Flowage rate is \$0.15 for on Airport fueling and \$0.30 for off Airport fueling. Fuel flowage is paid when the fuel is put into the FBO fuel tanks, not into the aircraft.				
40460.01 JetA-On Arpt, 4.1MM gal @ \$.15	615,000	643,068	546,000	
40460.03 JetA-Off Arpt, 400,000 gal @ \$.30	120,000	110,378	112,000	
40460.02 100LL, 180,000 gal @ \$.15/gal.	27,000	23,899	25,900	
<u>T-Hangars -</u>	\$ 399,130	370,024	385,357	13,773
Rents are adjusted by the estimated CPI change of 1.25. SW-Bldng 50 rent per month \$4,781, bldng 51 = \$5,664, possible total \$10,445, annual \$123,773. NE-40 small, 6 medium, and 2 large units; possible monthly rent of \$23,568, annual of \$282,816. Subtracting a vacancy rate of 3 months of 1 unit avg for SW (\$1,567) and 1 full unit of NE (\$5,892).				
40200-01 SW T-hangars	122,206	116,046	118,938	
40200-02 NE T-hangars	276,924	253,978	266,419	
40550.02 <u>U.S. Customs Service -</u>	\$ 275,000	277,191	275,000	-
U.S. Customs inspection service - this is a break-even service we provide to CEA users.				
40100.00 <u>Short Term Rental -</u>	\$ 155,999	144,510	366,748	(210,750)
Hangar #4 & #7 month-to-month rental, adjusted by CPI increases back to the lease start dates. Eclipse				
	140,778	130,674	110,810	
SFS	15,221	13,836	15,220	
Hangar #8			240,718	
Hangar #8 was budgeted as a Short-Term Rental in FY2016				
<u>Tie-Downs -</u>	\$ 30,375	29,865	39,216	(8,841)
Area 2 expected rent for FY17, 25 spots @\$102 = \$30,375 We do not anticipate an increase in the number of tie-down tenants at this time.				
40310.02 Area #2	30,375	18,181	15,456	
40310.03 Area #3	-	11,684	23,760	
All aircraft occupying Area #3 have been relocated to Area #2				
<u>Permits/Fees -</u>	\$ 46,865	47,602	54,938	(8,073)
Revenue derived from monthly Commercial Operating Permits (COP), which were subject to the CPI increase of 1.25%. Air taxi is terminal chg \$32 per flight, plus monthly COP of \$80.				
40470.01 COP 6 @ \$80	5,759	6,741	8,532	

Proposed Operating Revenue Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
40470.01 COP 2 @ \$373	8,942	8,832	8,784	
40470.01 COP 14 @ \$160	26,876	26,544	32,028	
40470.01 COP 1 @ air taxi (3 months)	2,500	2,429	2,500	
40470.02 SFS - 3 Vehicle @\$104, 7 Fuel @\$206	1,754	2,030	2,060	
40470.02 Atlantic - 4 Fuel @\$104	416	408	416	
40470.02 Hawthorne - 3 Fuel @\$206	618	618	618	

40007.00 Easement Fees \$ 28,086 27,767 28,060 26

Waste Management-stormwater, drainage & detention easement fee, adjusted for CPI increase.

40490.01 Access Fee \$ 15,188 15,001 15,187 1

Access Fee Agreement is in place, due annually for the term of the agreement.
The first \$180,000 in payments to be offset against the Airport's purchase of an adjacent property, then due in cash. Subject to annual CPI increase. FY2017 Balance to offset \$149,999

40550.09 Sign Rental \$ 4,104 4,062 4,080 24

CPI increase of 1.25%.
Monument sign rental-SFS @ \$342

Other - \$ 3,856 5,374 4,286 (430)

Revenue from other miscellaneous sources (parking decals, plan fees, flag sales, etc).
The fuel management fee is for the use of the Airport's vehicle fueling station.

40550.01 Fuel mngmt (CPI + 1.25%) \$263 mthly	3,156	3,120	3,086
40550.04 Other Miscellaneous	500	2,156	1,000
40550.05 Waiting List Fees (cancellations)	100	24	100
40550.08 Parking decals	100	74	100

40500.00 Late Charges - \$ 3,500 3,269 3,600 (100)

Late charges are generally assessed at 10% per month for all T-hangar and most larger tenant leases.

Total Revenues	\$ 4,013,822	\$ 4,050,735	\$ 3,911,360	102,462
% Change from FY16 Budget	2.62%			

**Administration Department
FY17 Proposed Budget**

Line Item Detail within Category

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
Personnel Services				
50400.10	408,000	362,208	387,000	21,000
Salaries of five full-time existing department personnel Includes potential hire of Assistant Director in November 2016				
50300.05	19,500	4,308	14,300	5,200
Salary for one management intern. One employee at \$15.00/hr. for 52 weeks @ 25 hours/week.				
50200.05	4,000	4,280	4,000	-
Overtime costs as required for non-exempt employees of department.				
<u>Service Awards/Recognition</u>				
	13,850	11,311	13,600	250
50700.10	9,000	7,547	9,000	
50700.10	300	305	300	
50700.15	1,000	895	1,000	
50700.17	300	300	300	
50700.17	2,500	1,764	2,500	
50700.20	750	500	500	
Pay for 1 employee with greater than ten (10) years of service at \$500 and one employee with greater than five (5) years of service at \$250.				
<u>Payroll taxes -</u>				
	39,479	32,067	37,639	1,840
Payroll taxes as follows:				
50500.05	33,258	27,761	31,302	
50500.15	6,221	4,306	6,337	
<u>Insurance -</u>				
	98,822	86,709	95,975	2,847
Premiums for employee insurance, provided by the Airport. Wheeling is projecting a 5.0% insurance increase; renewal date is July 1st.				
50100.03	-	46	-	
50100.05	5,960	5,089	5,620	

Proposed Administration Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
50100.15 Health (6)	92,862	81,574	90,355	
<u>Retirement Contribution -</u>	<u>19,936</u>	<u>17,792</u>	<u>19,025</u>	<u>911</u>
Full time employee Retirement Contributions @ 4.5% of pay.				
50600.05 Employer Contributions	18,686	16,542	17,775	
50600.15 Annual fees (\$250 annual + \$250/qtr.)	1,250	1,250	1,250	
<u>Training -</u>	<u>6,500</u>	<u>1,626</u>	<u>6,500</u>	<u>-</u>
50800.10 Training-Other	500	126	500	
50800.11 Education reimbursement	6,000	1,500	6,000	
50400.05 <u>Board/Community Reimb</u>	<u>28,800</u>	<u>28,100</u>	<u>28,800</u>	<u>-</u>
Stipends for six Airport Board of Directors at \$250 each for 12 meetings. The Chairman receives \$400 per meeting for 12 meetings. Each community receives \$3,000 per year for admin costs.				
50400.05 Community Reimbursement	6,000	6,000	6,000	
50400.05 Board stipends	22,800	22,100	22,800	
Total Personnel Services	638,887	548,401	606,839	32,048

SERVICES AND SUPPLIES

<u>Airport Meetings</u>	<u>13,000</u>	<u>12,368</u>	<u>12,500</u>	<u>500</u>
Provisions and costs incurred for in-house, BOD meetings, and staff purposes. One community joint meeting tentatively scheduled for the fall.				
54060.15 Airport Meetings	10,000	9,827	10,000	
52120.20 Joint Meetings (dinner)	3,000	2,541	2,500	
<u>Audit Services -</u>	<u>18,075</u>	<u>19,645</u>	<u>13,400</u>	<u>4,675</u>
52060.05 Cost to perform the annual audit	13,675	14,900	11,000	
52060.05 Single audit cost (if necessary)	4,000	4,375	2,000	
52060.10 GFOA CAFR (400) award fees	400	370	400	
52090.05 <u>Building Repairs -</u>	<u>3,500</u>	<u>4,272</u>	<u>2,500</u>	<u>1,000</u>
Cost for minor repairs or modifications of the administration office.				

Proposed Administration Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
<u>Computer & Software</u>	30,875	35,580	25,000	5,875
54050.01 Computer Hardware & Supplies	-	-	-	
54420.05 Software & maint Accounting, Timberline, Qquest timeclock, FAS	7,575	5,582	6,000	
52210.05 Office network maintenance	19,800	26,809	16,000	
52540.05 Backup service and monthly managed IT Web hosting/internet service	3,500	3,189	3,000	
<u>Conf and Meeting Registration</u>	4,550	4,323	5,130	(580)
Registration fees for conferences, seminars, and lunch meetings (Chamber).				
52120.05 AAAE-GA Issues Aug 22-23 - Jamie	800	990	800	
52120.05 AAAE-Finance - Scott	500	895	500	
52120.15 IGFOA Conf (Bloomington) 1	350	-	350	
52120.15 GFOA Conf (Chicago) 1 Advanced Governmental Accounting Seminar	-	1,159	580	
52120.16 CABAA Meetings-monthly	400	229	400	
52120.17 IL Aviation Conf (Carbondale) 3	700	150	700	
52120.19 IPAA Fall Conf (Galena) 3	1,000	425	1,000	
52120.25 Meetings & Luncheons	800	475	800	
<u>Consultants -</u>	27,000	32,898	26,000	1,000
52510.08 Storm water consultant (SME)	7,000	6,504	6,000	
52540.20 Consultant - special projects Includes funds for noise consultant	20,000	26,394	20,000	
52180.10 <u>Engineering Services -</u>	60,000	62,989	160,000	(100,000)
Costs for professional engineering services rendered by an outside engineer. FY2016 included Compensation for CP				
54090.05 <u>Equipment</u>	2,000	795	2,000	-
Administrative equipment and furniture purchased that cost less than \$2,000, individually.				

Proposed Administration Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
<u>Equipment Rental and Maint</u>	8,500	8,361	12,500	(4,000)
Office equipment rental and maintenance cost-meter rent. Konica-Machine lease and copy charges				
52210.15 Mail machine-meter & base maint plus meter annual rental & supplies	2,000	1,998	2,000	
52210.20 Other repairs	500	415	500	
52210.25 Copier (includes use charges)	6,000	5,948	10,000	
54150.05 <u>Fuel -</u>	2,500	1,930	5,000	(2,500)
Unleaded fuel cost for three department vehicles.				
<u>Insurance -</u>	113,000	101,506	111,000	2,000
The environmental policy renewed in Aug 1, 2014 for a 3 year term. All the other policies run Dec 1 through Nov 30th. NationAir is the Airport's insurance broker, whose fixed fee contract runs through Dec 2016.				
52300.05 Commercial Automobile	6,000	5,494	6,000	
52300.09 Broker fee	9,000	8,513	9,000	
52300.10 Commercial Crime	2,000	1,860	2,000	
52300.15 Airport Liability (incl. excess liability)	22,500	21,744	22,000	
52300.20 Commercial Property	39,500	31,708	39,000	
52300.25 Public Officials Liability	17,500	16,826	17,000	
52300.26 Environmental	15,000	14,595	15,000	
52300.30 Worker's Comp	1,500	766	1,000	
56200.05 <u>Lease Development -</u>	55,000	27,898	55,000	-
Expenses incurred for new leases, i.e. survey, site selection, legal including reimbursable items.				
52360.05 <u>Legal Services -</u>	60,000	32,360	60,000	-
Costs for the professional legal services provided by outside counsel.				
<u>Membership Dues -</u>	5,280	5,370	5,480	(200)
Department employee and Airport membership dues as follows:				
52450.05 AAAE (2) @\$275 JA, SC	550	550	550	
52450.07 AAAE Great Lakes Chapter (1)	80	35	80	
52450.37 AAAE Regulatory and Legislative	-	-	-	
52450.36 CABAA	300	275	300	
52450.17 Chamber of Comm/CVB	250	250	250	
52450.41 GA Airport Coalition (GAAC)	300	500	500	
52450.20 GFOA (1)	200	160	200	
52450.21 IGFOA (2)	400	400	400	
52450.30 IPAA (1)	1,500	1,500	1,500	

Proposed Administration Department Budget

		Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
52450.27	NATA/IATA	1,200	1,200	1,200	
52450.35	NBAA	500	500	500	
	<u>Office Maintenance -</u>	12,080	11,646	11,906	174
	Cost for routine office janitorial service.				
52480.10	Janitorial serv \$800 and supplies	10,400	10,054	10,350	
52480.15	Rug runners	840	881	800	
52480.20	Insect/Rodent control-\$70 per	840	711	756	
	<u>Other Services -</u>	26,470	18,993	24,100	2,370
	Costs for other services not specifically listed any other categories.				
52420.15	Medical exams & drug testing plus annual hearing and vision exams.	500	370	500	
52510.02	Records disposal and storage	500	126	500	
52510.05	Credit crd, GovDeal, bckgrnd ck fees	1,200	1,083	1,200	
52510.06	Casualty loss deductibles, 1 @\$5,000	5,000	1,251	5,000	
52510.09	Contracted Labor - Office Temp	1,500	-	-	
52510.10	Payroll service - Paychex	2,400	2,683	2,400	
52510.11	Employee Hiring Exp	2,100	2,964	2,100	
52510.12	Office Security-ADT	5,000	5,536	4,800	
52720.20	Alarm line-Office	3,120	2,801	2,600	
52510.15	Appraisals	4,000	999	4,000	
52540.23	Satellite programming	1,150	1,180	1,000	
52600.15	<u>Postage -</u>	3,000	1,771	3,000	-
	Cost for letter, parcel delivery, overnight delivery, and newsletter mailings.				
	<u>Printing -</u>	4,000	2,000	2,000	2,000
52630.05	Aerial photography	1,000	1,000	1,000	
52630.15	Duplication/enlarging/binding	3,000	1,000	1,000	
52660.05	<u>Public Notices -</u>	2,000	1,141	2,000	-
	Publication costs for public notices, bid documents, personnel ads, etc.				
	<u>Subscriptions -</u>	600	515	600	-
	Periodicals subscribed to by department personnel as follows: Crains, Daily Herald and Misc books and maps.				
54450.40	Subscriptions-misc (Crains)	200	200	200	
54451.40	Subscriptions-misc (Daily Herald)	400	315	400	

Proposed Administration Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
54480.15 Supplies -	7,000	6,151	7,000	-
Purchase of stationary and office, computer, and copier supplies.				
Telephone/Data	7,800	7,818	8,000	(200)
52720.05 Cellular-Sprint (1)	1,500	1,120	1,500	
52720.10 Local, long distance, fax (TDS)	5,200	5,192	5,200	
52720.12 Pilot lounge wireless	600	386	700	
52720.03 iPad data plan-1 @ \$50 each/mth	500	1,120	600	
The Cellular-Sprint & iPad YTD lines FY15 1 unit				
Travel Expenses	10,850	6,620	10,850	-
Travel costs (commercial transportation, \$500; ground transportation, \$50/day; hotel, \$175/night; meals and \$50 per diem associated with attendance at conferences for department employees.				
52750.05 AAAE-Conf - Jamie May 2017, Huston TX	2,500	2,851	2,500	
52750.05 AAAE-Finance TBD - Scott	1,200	860	1,200	
52750.07 IPAA Conf-Fall (Galena) (3)	1,500	412	1,500	
52750.09 IL Aviation Conf (3)	1,000	113	1,000	
52750.10 IGFOA Conference-(Bloomington)	350	-	350	
52750.10 GFOA Conf (Chicago)	100	-	100	
52750.11 Other - Various destinations	1,000	-	1,000	
52750.11 Other - NBAA Dispatch Conference February 2017, Ft. Worth TX - 2 staff	3,200	2,384	3,200	
Utilities	91,050	82,426	96,510	(5,460)
Monthly electric, natural gas, and water cost as follows:				
Electricity:				
52150.02 141378911, Gate 31	100	115	50	
52150.03 141595480, Runway Lights	2,800	2,454	2,800	
52150.04 141458406, Hgr 4 rd, blast fence	700	649	700	
52150.05 141595499, Maint/Admin. Office	10,000	7,364	11,000	
52150.08 115131215, Gate #27	500	424	500	
52150.15 141599876, 12 REIL Lts, Blast Fnce	700	582	700	
52150.17 141650725-CAP Trailer Gate	400	383	300	
52150.20 141195850, Electric Vault	45,000	39,749	45,000	

Proposed Administration Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
52150.22 140401329, Hangar #50	1,000	1,012	1,000	
52150.23 140401326, Hangar #51	1,200	1,394	1,200	
52150.28 140291821 Beacon	-	90	360	
52150.31 NE T-Hangars #52 (lounge)	3,400	3,540	3,200	
52150.32 NE T-Hangars #53 (lights)	2,100	2,074	2,000	
52150.33 NE T-Hangars #54 (bath)	2,700	2,799	2,500	
52150.34 NE T-Hangars #55 (lights)	2,000	2,048	1,500	
52150.35 NE T-Hangars #56 (bath)	2,500	2,561	2,500	
52150.36 NE T-Hangars #57 (lights)	2,600	2,681	2,500	
52150.16 Elec-Taxiway Q pole light (flat rate)	250	126	500	
Gas:				
52150.26 3722672, Generator	1,100	1,001	1,100	
52150.27 Hangar 4&7 (shd be 0)	-	-	-	
52150.50 2584479, Maintenance	3,000	3,445	5,000	
52150.55 3326641, Admin. Office	1,200	957	1,200	
Water:				
52150.60 Water-Maint./Admin. Office (1020)	2,200	2,325	2,200	
52150.61 Water-Entry Sign Area	3,000	2,257	6,000	
52150.62 Water-SW T-Hangar 50 & 51	2,300	2,069	2,400	
52150.63 Water-NE T-Hangar 52 (1018)	100	109	100	
52150.64 Water-NE T-Hangar 54 (1014)	100	109	100	
52150.65 Water-NE T-Hangar 56 (1010)	100	109	100	
<u>Vehicle Maintenance -</u>	4,500	1,732	4,500	-
Vehicle maintenance service costs for four (4) administrative vehicles.				
54510.05 Airport #1, 2006 Expedition	2,000	671	2,000	
54510.06 Airport #2, 2002 Tahoe	-	-	-	
This vehicle was disposed of in FY16 and not replaced				
54510.07 Airport #7, 1997 Tour Van	1,250	749	1,250	
54510.37 Airport #37, 2006 Taurus Sedan	1,250	312	1,250	
Total Services and Supplies	572,630	491,108	665,976	(93,346)

OTHER

<u>NBAA Convention -</u>	37,500	14,556	20,000	17,500
CEA Board members and/or staff attending the NBAA Convention in Orlando, FL November 1-3, 2016				
56300.15 Exhibitor fee	6,000	-	-	
56300.16 Exhibit expenses	1,000	-	-	
56300.21 Exhibit storage fees	-	-	-	
56300.18 Exhibit shipping	500	-	-	
56300.19 Travel Exp-staff - 2	6,000	5,032	6,000	
56300.20 Travel Exp-CEA board members - 4	12,000	4,858	8,000	
56300.22 Travel-Communities - 4	12,000	4,666	6,000	

Proposed Administration Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
<u>Public Relations/Marketing</u>	114,100	103,423	107,700	6,400
52405.05 Marketing specialists Includes Marketing Consultant Services	62,000	57,551	62,000	
52405.10 Projects, videos, photos	5,000	3,476	3,000	
54255.05 Promo material- Materials include various promotional items	8,000	6,819	8,000	
54255.22 Promo clothing	3,500	876	3,500	
52405.15 PACE expenses			100	
54255.20 Special events FY16 Special events: 5K Run-the-Runway + evening event	20,000	21,370	12,000	
54255.26 July 4th parade float	1,500	1,070	1,500	
54255.27 Chamber events & golf	1,600	1,272	1,600	
54255.28 CABAA golf events & sponsorship	4,500	4,385	4,000	
54270.05 Scholarship-Dollars for Scholars	1,000	950	1,000	
54270.05 Other-community events Other also includes Taste of the Town, breakfasts, and misc community events. FY16 included Encompass Championship sponsorship.	4,000	3,117	8,500	
54255.60 NBAA Dispatch Conf-Jan (exhibit) February 7-10, 2017 Ft. Worth TX	3,000	2,537	2,500	
<u>U.S. Customs Service</u>	252,000	243,250	250,000	2,000
Operating costs to provide inspection service on a break-even basis to CEA users. The service cost is the total cost of providing an agent, which is calculated annually and billed to us quarterly. We receive the annual connectivity fee invoice in November, so the telecom number is an estimate.				
56550.01 U.S. Customs service cost	125,000	123,834	125,000	
56550.02 U.S. Customs overtime charges	51,000	50,292	51,000	
56550.03 Telecom (USCS network, cellphone)	18,000	11,639	20,000	
56550.04 Waste removal services	30,000	34,093	30,000	
56550.06 Other forms, supplies & services	2,000	1,631	2,000	
56550.07 Collection fees	6,000	5,812	6,000	
56550.08 Facilities costs Facility remodeling expense	20,000	15,949	16,000	
56600.01 <u>Contingencies -</u>	30,000	-	30,000	-
Account for unanticipated and underestimated department expenditures.				
Total Other	433,600	361,229	407,700	25,900
Total Administration	1,645,117	1,400,738	1,680,515	(35,398)
% Change from FY16 Budget	-2.11%			

Operations & Maintenance Department

FY17 Proposed Budget

Line Item Detail Within Category

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
Personnel Services				
60400.10 <u>Salaries - Full-time</u>	\$ 415,000	390,848	\$ 386,000	29,000
Department salaries (6 maint)				
Operations Coordinator (1)				
Assistant Operations Coordinator (1)				
60300.05 <u>Salaries - Seasonal</u>	\$ 19,620	24,015	\$ 26,370	(6,750)
Four summer positions, 12 weeks for 37.5 hours/week at \$10.90/hour = \$19,620.				
60200.05 <u>Overtime</u>	\$ 60,000	43,932	\$ 60,000	-
Overtime costs as required, mainly for snow removal. Approx fourteen hundred hours are budgeted at a 1½ hourly rate of \$42.62. Includes weekend airfield inspections.				
<u>Service Awards/Recognition</u>	\$ 4,920	3,589	\$ 5,750	(830)
Recognition of services provided by seven employees, 2 times per year @ \$30/gift cert.				
60700.17 Recognition awards	420	360	500	
60700.17 Incentive program	2,500	729	2,500	
60700.20 Service Awards	2,000	2,500	2,750	
Pay for 1 employee with twenty-five or more years of service at \$1,250, 1 employee with 10-14 years of service at \$500 and 1 with 5-9 years of service at \$250.				
<u>Payroll taxes -</u>	\$ 48,046	42,851	\$ 45,015	3,031
60500.05 FICA, 6.20%, Medicare, 1.45%	38,182	35,311	36,022	
60500.15 Unemployment, 7.35%	9,864	7,540	8,993	
<u>Insurance -</u>	\$ 147,051	122,396	\$ 134,078	12,973
Premiums for the following employee insurance, provided by the Airport: Wheeling is projecting a 5.0% insurance increase; renewal date is July 1st.				
60100.03 Dental		185		
60100.05 Disability (8)	7,434	6,280	8,205	
60100.15 Health (8)	139,617	115,931	125,873	
60600.05 <u>Retirement Contribution -</u>	\$ 21,578	9,480	\$ 21,000	578
Full time employee Retirement Contributions @ 4.5% of pay.				

Proposed Operations and Maintenance Department Budget

	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
<u>Training -</u>	\$ 10,900	3,423	\$ 9,900	1,000
SAE certifications, Harper certifications. ANTN web based training from AAAE.				
60800.08 Other - Local	2,000	501	2,000	
60800.09 ANTN training system	1,400	1,296	1,400	
60800.07 Disaster drill	1,500	375	1,500	
60800.11 Education reimbursement	6,000	1,251	5,000	
<u>Uniforms -</u>	\$ 11,500	10,117	\$ 11,500	-
Uniform cleaning and replacement for 6 employees at \$1055/yr & 4 seasonal employees at \$360 per year, plus \$120 boot allowance per FT employee.				
60900.03 Safety Equip	500	812	500	
60900.05 Uniforms (safety shoes, gloves, caps)	10,000	8,547	10,000	
60900.10 Uniforms part-time	1,000	758	1,000	
Total Personnel Services	\$ 738,615	\$ 650,651	\$ 699,613	\$ 39,002

SERVICES AND SUPPLIES

62090.05 <u>Building Repairs and Supplies -</u>	\$ 20,000	3,077	\$ 10,000	10,000
Cost for the repair of Airport buildings and hangars. Repaint Maintenance Building and Vault Roof				
<u>Conf and Meeting Registration</u>	\$ 1,700	200	\$ 1,700	0
Registration fees for conferences, seminars, and lunch meetings. IAC is in Moline May 2013.				
62120.17 IL Aviation Conf (May) 1	200	200	200	
62120.30 AAAE conference	1,500	395	1,500	
<u>Equipment/Tools -</u>	\$ 20,000	10,510	\$ 20,000	-
Equipment purchased that cost less than \$2,000, individually.				
62210.05 Equipment maintenance cost.	6,000	5,367	6,000	
64090.05 Communication equipment	8,000	3,643	8,000	
64090.10 Shop equipment	6,000	1,500	6,000	
62240.05 <u>Equipment Rental -</u>	\$ 20,000	-	\$ 20,000	-
Temporary replacement of non-operative equipment, special equipment and tools.				

Proposed Operations and Maintenance Department Budget

	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
62270.05 Fence/Gate Supplies & Maint	\$ 3,000	986	\$ 3,000	-
Fencing and gate supplies purchased for repairs by department personnel.				
Fuel -	\$ 75,000	51,677	\$ 75,000	-
64150.05 Diesel	60,000	39,657	60,000	
64150.10 Unleaded gasoline	15,000	12,020	15,000	
Insurance -	\$ 45,100	45,847	\$ 44,500	600
Department vehicle and workers compensation insurance. NationAir is the Airport's insurance broker, whose fixed fee contract runs through Dec 2014.				
62300.05 Vehicles	11,000	11,631	11,000	
62300.30 Workers compensation	31,000	30,401	27,000	
62300.09 Broker fee	3,100	3,815	6,500	
Landscaping Service & Supplies	\$ 31,500	25,581	\$ 32,500	(1,000)
Application of growth inhibitor, tree trimming and perimeter landscape services. Purchase of flowers, fertilizer, grass seed, holiday decorations.				
62330.05 Growth inhibitor, weed control	4,000	2,500	5,000	
62330.07 Landscaping-Other	500	100	500	
62330.10 Tree trimming/removal	1,000	249	1,000	
62330.11 Perimeter landscaping services	20,000	19,270	18,000	
64210.05 Landscaping materials	6,000	3,462	8,000	
64240.05 Lighting Service & Supplies	\$ 25,000	19,275	\$ 29,000	(4,000)
Maintenance of and supplies for the Airport lighting system (runways, taxiways & street lights).				
Membership Dues -	\$ 275	275	\$ 275	-
Membership dues for Operations Coordinator position.				
62450.05 AAAE (1) AW	275	275	275	

Proposed Operations and Maintenance Department Budget

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
<u>Other Services -</u>	\$ 18,020	15,984	\$ 18,300	(280)
Costs for other contractual services not specifically listed in this category.				
62420.15 Medical Exams plus annual hearing and vision exams.	1,400	1,560	1,400	
62510.05 Other-Permits, stormwater, MWRD	1,500	875	1,500	
62510.11 Employee Hiring Fees		1,341		
62540.05 Vehicle Towing-tenants	200	100	200	
62540.21 Other-Backflow Inspections (7) Hgr 50 (520) Hgr 51 (733) TH 52 (190) TH 54 (190) TH56 (190) sprinkler (300) admin (300)	3,000	3,050	3,000	
62540.22 Fuel Tank inspection	1,500	1,295	1,500	
62540.25 Monitor-Light Vault (\$175/qtr ADT)	700	700	700	
62540.25 Alarm line-Light Vault (\$185/mth ATI	2,220	1,455	1,500	
62540.26 Monitoring-SW Ts-Alarm line	500	956	3,500	
62540.31 Snow plowing & hauling	7,000	4,652	5,000	
<u>Other -</u>	\$ 3,000	1,563	\$ 3,000	-
Costs not defined by another account plus US flags, windsocks, construction safety flags.				
64270.10 Other	2,000	727	2,000	
64270.05 Staff meals during snowplowing	1,000	836	1,000	
62570.10 <u>Pavement Marking -</u>	\$ 60,000	73,606	\$ 60,000	-
Annual pavement marking costs-FY17				
<u>Materials -</u>	\$ 73,500	61,484	\$ 72,500	1,000
Materials used for Airport operations are as follows:				
64330.05 Asphalt	1,500	1,500	1,500	
64330.10 E36 - liquid runway/taxiway deicer	40,000	37,045	40,000	
64330.11 NAAC - solid runway deicer	1,000	500	-	
64330.15 Salt	4,000	2,924	4,000	
64330.20 Stone	500	250	500	
64330.25 Propane	1,000	846	1,000	
64330.27 Urea-solid runway deicer	25,000	17,520	25,000	
64330.30 Welding	500	899	500	
<u>Sewer Maintenance & Supplies</u>	\$ 2,500	-	\$ 3,000	(500)
64360.00 Rodding, pipe, and supplies for minor repairs.		750		

Proposed Operations and Maintenance Department Budget

	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
<u>Signage Supplies</u>	\$ 7,000	2,001	\$ 8,000	(1,000)
64390.05 Safety, information, airfield guidance signs and replacement of damaged signs.				
<u>Supplies-Misc</u>	\$ 19,000	14,506	\$ 19,000	-
64480.05 Aircraft tiedown	500	301	500	
64480.10 Environmental spill control	1,500	375	1,500	
64480.15 Shop supplies	15,000	12,358	15,000	
64480.20 Visual aids-taxiway markers	1,000	249	1,000	
64480.30 Hangar Supplies (fire ext, locks, keys)	1,000	1,223	1,000	
<u>Telephone</u>	\$ 4,300	4,536	\$ 4,600	(300)
62720.05 Cellular-Sprint (2 + puck)	2,500	2,488	2,800	
62720.10 Telephone (TDS)	1,800	2,048	1,800	
<u>Travel Expenses</u>	\$ 2,000	1,000	\$ 2,000	-
62750.04 Travel costs (commercial transportation, \$500; ground transportation, \$50/day; hotel, \$175/night; meals and \$50 per diem associated with attendance at conferences for department employees.				
<u>Vehicle Maintenance -</u>	\$ 82,100	55,371	\$ 81,100	1,000
64510.05 General supplies	10,000	8,227	9,000	
Includes grease, oil, hydraulic fittings, filters etc...				
64510.03 Airport #3, 2011 Chevy pickup	900	865	800	
64510.04 Airport #4, 2005 Expedition (Ops)	800	249	1,000	
64510.07 Airport #5, 2006 F-350 Pickup	800	249	1,000	
64510.06 Airport #6, 2013 F- 250 Pickup	800	201	800	
64510.08 Airport #8, 2003 Chevy Pickup	800	539	1,000	
64510.09 Airport #9, 2014 Chevy Pickup w/box	500	196	500	
64510.10 Airport #10, 2008 Bobcat	500	628	500	
64510.11 Airport #11, 1990 Snow blower	4,500	1,148	4,500	
64510.12 Airport #12, Plow with Spreader	2,000	636	2,000	
64510.13 Airport #35, 2004 Yale forklift	500	126	500	
64510.14 Airport #14, Plow with Sprayer	2,000	1,246	2,000	
64510.15 Airport #15, Case Front-end Loader	2,000	995	2,000	
64510.16 Airport #16, JCB backhoe w/loader	1,000	249	1,000	
64510.17 Airport #17, 1997 Oshkosh Broom	11,000	16,274	20,000	
64510.18 Airport #18, 2003 Oshkosh Broom**	25,000	9,143	15,000	
64510.19 Airport #19, 2007 Oshkosh Broom	11,000	8,247	11,000	
64510.21 Airport #21, New Holland Tractor	1,500	2,396	1,500	
64510.22 Airport #22, Deere mower	1,500	578	1,500	
64510.23 Airport #23, Deere mower	1,500	900	1,500	
64510.25 Airport #25 Deere Tractor Mower*	1,000	1,529	1,000	
64510.33 Airport #33, 2016 Ford Dump Truck*	500	249	1,000	
64510.36 Airport #36, Tenant sweeper	500	126	500	
64510.28 Bobcat Mowers	1,000	249	1,000	

Proposed Operations and Maintenance Department Budget

	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
64510.40 Terrain King mower	500	126	500	
*Vehicle was replaced in FY16				
**Vehicle is scheduled for refurbishment				
Waste Removal -	\$ 42,750	22,476	\$ 52,750	(10,000)
Waste removal costs for Airport debris, used oil, solvents, and Port-O-Let rentals.				
62810.05 Debris from airfield	40,000	20,755	50,000	
62810.10 Oil & Other Removal	2,500	1,621	2,500	
62810.15 Waste Removal-Regulatory (solvent)	250	100	250	
Wildlife Control -	\$ 29,000	23,626	\$ 29,000	-
64480.25 Wild Goose Chase bird control contract, bird bangers, mis		23,626		
Total Services and Supplies	\$ 584,745	\$ 433,581	\$ 589,225	\$ (4,480)
Other				
66600.01 Contingencies -	\$ 30,000	-	\$ 30,000	-
Account for unanticipated and underestimated department expenditures.				
Total Operations	\$ 1,353,360	\$ 1,084,232	\$ 1,318,838	\$ 34,522
% Change from FY16 Budget	2.62%			

**Other Income and Expenses
FY17 Proposed Budget**

Line Item Detail within Category

Interest Income (Operating funds)	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
90100.01 <u>Checking Account Interest</u> The Airport receives an interest rate of .25 on its checking accounts at Northbrook Bank.	\$ 3,000	2,793	3,000	-
90100.03 <u>Illinois Funds Interest</u> Account is necessary for the deposits of Illinois grants. Earns money market rate with no fees.	\$ 50	36	25	25
90100.04 <u>Money Market Interest</u> Account at MB Financial.	\$ 500	525	600	(100)
90100.06 <u>IMET Interest</u> Illinois Metropolitan Investment Pool. Enhanced money market rate.	\$ 30	35	60	(30)
Total Interest Income	\$ 3,580	\$ 3,389	\$ 3,685	\$ (105)
% Change from FY16 Budget	-2.85%			

Other Income and Expenses

91050.03 <u>Bank Fees</u> Fees to maintain the Northbrook checking account and First Midwest loan account.	5,200	\$ 7,347	3,900	1,300
93000.xx <u>Other (Income) and Expenses</u> Misc income, expenses, plus gain/loss on sale of assets.	(1,000)	\$ (2,000)	(1,000)	-
Total Other Expense	\$ 4,200	\$ 5,347	\$ 2,900	\$ 1,300
% Change from FY16 Budget	44.83%			

Debt Service

<u>Loan/Note Interest</u> Interest on three bank loans/notes.	\$ 118,018	141,500	170,026	(52,008)
91000.03 First Midwest Bank-SW T-Hgrs	24,013	29,008	35,751	

Other Income and Expenses

Interest Income (Operating funds)	Proposed FY17 Budget	Projected FY16 Actual	FY16 Budget	Budget Change
91000.04 Northbrook Bk #1-NE T-Hgrs	54,604	62,974	74,691	
91000.05 Northbrook Bk #3-RSA Land	39,401	49,518	59,584	

<u>Loan/Note Principal</u>	\$ 319,207	314,233	307,560	11,647
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Principal on three bank loans/notes.

91010.03 First Midwest Bank-SW T-Hgrs *	67,195	62,221	55,548
91010.04 Northbrook Bk #1-NE T-Hgrs +	92,004	92,004	92,004
91010.05 Northbrook Bk #3-RSA Land ^	160,008	160,008	160,008

* Fixed monthly payment-principal and interest varies.

+ Fixed monthly principal payments of \$7,667.

^ Fixed monthly principal payments of \$13,334.

<u>Total Principal and Interest</u>	\$ 437,224
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First Midwest Bank-SW T-Hgrs	91,208
Northbrook Bk #1-NE T-Hgrs	146,608
Northbrook Bk #3-RSA Land	199,409

<u>Loan/Note Balances as of:</u>	<u>4/30/2016</u>	<u>4/30/2017</u>	<u>Maturity</u>
First Midwest Bank*-SW T-Hgrs	\$ 688,498	\$ 621,303	Nov 2025
Northbrook Bk #1-NE T-Hgrs	1,699,147	1,607,143	May 2020
Northbrook Bk #3-RSA Land	1,268,859	1,108,851	May 2020

*Formerly Popular Community Bank

Total Debt Service	\$ 437,224	\$ 455,733	\$ 477,586	\$ (40,361)
% Change from FY16 Budget	-8.45%			

**Sewer Reserve Fund
FY17 Proposed Budget**

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
Revenues:				
80100.01 Sewer/Stormwater Annual Fees	\$ 22,413	18,357	18,587	3,827
Fees for annual sanitary maintenance or stormwater assesement fees. All the rates are subject to an annual CPI increase. Square Foot rates vary by service type and location on the Airport.				
Hangar 4-sanitary sewer maint fee*	400	400	400	
Hangar 7-sanitary sewer maint fee*	400	400	400	
Hangar 11-sanitary sewer maint fee*	400	400	400	
Hangar 16-sanitary sewer maint fee	463	457	464	
Hangar 16-stormwater fee	286	283	287	
Hangar 18-annual stormwater fee	1,358	1,342	1,342	
Hangar 18-sanitary sewer maint fee	453	447	447	
Hangar 19-sanitary sewer maint fee	625	618	627	
Hangar 19-stormwater fee	614	607	616	
Hangar 20-annual stormwater fee	1,157	1,142	1,159	
Hangar 20-sanitary sewer maint fee	388	383	389	
Hawthorne-annual stormwater fee	7,022	6,936	7,040	
Hawthorne-sanitary sewer maint fee	2,329	2,300	2,334	
Motel - annual sanitary sewer maint fee	2,090		-	
Motel - annual storm sewer maint fee**	1,751			
WM-200 Sumac-san sewer maint	286	282	285	
WM-various Sumac-san sewer maint	2,391	2,361	2,397	
* No CPI Increase				
** Includes storm sewer from rented parking parcel				
80100.02 Sewer/Storm One-Time Fees	\$ -	-	-	-
Fees for one-time connection or stormwater assesement fees. All the rates are subject to an annual CPI increase. Square Foot rates vary by service type and location on the Airport.				
None	-	-		
80100.30 Interest	\$ 1,180	1,063	\$ 1,500	(320)
Interest earned				
Total revenue	\$ 23,593	\$ 19,420	\$ 20,087	\$ 3,507

**Sewer Reserve Fund
FY17 Proposed Budget**

Capital Outlay:

82000.01 Replace Sanitary Pipe near Motel	(100,000)	-	\$ -	(100,000)
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Total expenses:	\$ (100,000)	\$ -	\$ -	\$ (100,000)
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Net Income:	\$ (76,407)	\$ 19,420	\$ 20,087	\$ (96,493)
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Balance of Reserves:	FY17 Budget	FY16 Actual	FY16 Budget	
FY16 Beginning Balance				386,199
FY16 Actual - Budget		19,420	20,087	
FY17 Beginning Balance				405,619
FY17 Budget	(76,407)			
FY17 Projected ending balance:				329,212

**Capital Equipment Reserve Fund (CERF)
FY17 Proposed Budget**

This fund was established in FY13 to provide money for the future purchase of vehicles and equipment; plus facilities repair and construction, including new administration and maintenance buildings.

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
Revenues:				
85100.30 Interest	\$ 2,290	2,029	\$ 2,000	290
Interest earned				
85100.01 Transfers In:	\$ 250,000	50,000	\$ 50,000	200,000
Total revenue	\$ 252,290	\$ 52,029	\$ 52,000	\$ 200,290

Capital Outlay:

New Broom Truck	\$ (700,000.00)	-	\$ -	(700,000)
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Total expenses:	(700,000)	0	0	(700,000)
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Net Income:	(447,710)	52,029	1,400	
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Balance of Reserves:	FY17 Budget	FY16 Actual	FY16 Budget	
FY16 Beginning Balance				722,960
FY16 Actual - Budget		52,029	52,000	
FY17 Beginning Balance				774,989
FY17 Budget	(447,710)			
FY17 Projected ending balance:				327,279

**Building Reserve Fund
FY17 Proposed Budget**

This fund, newly established in FY16, is to provide funds for the future construction of airport improvements; including new administration and maintenance buildings and other facility improvements

	<u>Proposed FY17 Budget</u>	<u>Projected FY16 Actual</u>	<u>FY16 Budget</u>	<u>Budget Change</u>
Revenues:				
85100.30 Interest	\$ 528	179	\$ 200	328
Interest earned on money market funds				
85100.01 Transfers In:	\$ 250,000	120,000	\$ 120,000	130,000
Total revenue	\$ 250,528	\$ 120,179	\$ 120,200	\$ 130,328

Capital Outlay:

None	0	0	0	0
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Total expenses:	0	0	0	0
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Net Income: 250,528 120,179 120,200

Balance of Reserves:	FY17 Budget	FY16 Actual	FY16 Budget	
FY16 Beginning Balance				0
FY16 Actual - Budget		120,179	120,200	
FY17 Beginning Balance				120,179
FY17 Budget	250,528			
FY17 Projected ending balance:				370,707

Capital Summary		Projected	
Does not include Sewer or CERF	FY17	FY16	FY16
	Budget	Actual	Budget
Revenue			
Grant-GA Entitlement (applied to NE T loan)		(148,500)	
Grant-Rehab Runway 16/34	(305,367)		(4,512,500)
Grant-Lima Project (Taxiway Bypass)	(760,000)		(760,000)
Grant-Rehab Airfield Lighting - Phase 1	-		
Grant-EMAS		(229,569)	(248,210)
Grant-Rehab Runway 12/30	-		
Grant-Expand East Quadrant GA Apron Design	-	(103,140)	(380,000)
Grant-Property RSA Acq-Montessori School	-		
Grant-Airport Master Plan (Phase 2)	-		
Grant-Part 150 NEM Update - Phase 1	(270,000)		
Grant-Part 150 NCP Imp. - Phase 1	(225,000)		
Total	(1,560,367)	(481,209)	(5,900,710)
Capital Improvements			
Building replacement/repair	400,000	-	42,000
Fence/Gate repair	20,000	-	40,000
Pavement Repair	150,000	61,283	150,000
Total	570,000	61,283	232,000
Capital Outlay			
Office Equipment	46,500	3,353	4,500
Vehicles	56,000	142,955	168,000
Shop Equipment	28,900		10,000
Other	15,188	32,523	15,188
Total	146,588	178,832	197,688
"A" Projects			
Runway 16/34 rehab-Reimb by the State	257,973	145,752	40,000
Runway 16/34 RSA/OFA Twy L1 (Bypass)	40,000		237,500
Rehab Airfield Lighting - Phase 1	75,000		
EMAS		305,352	
Property RSA Acquisition-Montessori School	13,365		13,365
Rehab Runway 12/30	162,500	-	-
Expand East Quad GA Apron - Design	62,500	30,800	62,500
Rehab East Quad GA Apron (HFC)		22,285	20,000
Airport Master Plan - Phase 2	250,000	141,734	175,000
Part 150 NEM Update - Phase 1	30,000		
Part 150 NCP Implementation - Phase 1	25,000		
FAA Airspace Study			
Total	916,338	645,924	548,365
Other			
Debt Service-from GA entitlement grant	-	148,500	-
Total	-	148,500	-
Total	72,560	553,329	(4,922,657)

**Capital Projects-Internally Funded
 FY17 Proposed Budget
 Line Item Detail within Category**

	<u>Proposed FY17 Budget</u>	
CAPITAL IMPROVEMENTS		
72000.01 <u>Facilities</u>	<u>\$ 280,000</u>	
Capital Improvements budgeted for Airport facilities are as follows:		
Misc building repairs		40,000
New sign for the Milwaukee Ave & Palatine Rd. corner		200,000
Security Cameras for the Administration Building		40,000
72100.01 <u>Fencing, Gates, Landscaping -</u>	<u>\$ 20,000</u>	
Repair/improvement of fencing and gates. (20,000)		20,000
72200.01 <u>Pavement & Sewer -</u>	<u>\$ 150,000</u>	
Pavement replacement, crack sealing and sewer repair.		
Airfield pavement & sewer (150,000)		150,000
Total Capital Improvements	\$ 450,000	450,000
CAPITAL CONSTRUCTION		
73000.01 <u>Building renovation</u>	<u>120,000</u>	
Administration building improvements		20,000
Restroom and furniture upgrades		
73000.02 Customs & Border Protection Office buildout		100,000
Total Capital Construction	120,000	

Capital Projects Proposed Budget

	<u>Proposed FY17 Budget</u>	
CAPITAL OUTLAY		
74000.01	<u>Office Equipment -</u>	<u>\$ 46,500</u>
	Computer Equipment upgrade for the Customs & Border Protection Facility	45,000
	Laptop for Airport 4	1,500
74100.01	<u>Vehicles-</u>	<u>\$ 56,000</u>
	New Tour Van	40,000
	Ramp plow blade for leased vehicle (16,000): Plow is for a Case Tractor to be leased.	16,000
	<u>Shop Equipment</u>	<u>28,900</u>
74200.01	Shop Tool Set	11,400
	Tire Machine	10,000
	Hydraulic Hose Machine	7,500
	<u>Other</u>	<u>\$ 15,188</u>
74300.01	SFS Purchase Agreement (15,188): Balance remaining \$134,811 <i>For a property purchase, which is offset by the annual CPI adjusted access fee revenue until the purchase price is paid off.</i>	15,188
<u>Total Capital Outlay</u>		<u>\$ 146,588</u>
<u>Grand Total-Internally Funded</u>		<u>\$ 716,588</u>

**"A" Projects
FY17 Proposed Budget**

Grant Service

The "A", "B" and "C" projects listed are taken directly from the IL Dept of Transportation, Division of Aeronautics, Transportation Improvement Program: Airports FFY2017-2021, Final Submittal 12/11/15. The Airport Board of Directors approved the plan with Resolution 15-032 on November 11, 2015. Only projects that have been requested through FFY2016 are listed. Federal Fiscal Year (FFY) 2016 runs from Oct 1, 2016 to Sept 30, 2017.

<u>Est FY17 Revenue</u>	<u>Local Share</u>	<u>Total Project Cost</u>
<u>305,367</u>	<u>257,973</u>	<u>5,159,468</u>

Rehabilitate Runway 16/34

Rehabilitate Runway 16/34-estimate.

Total cost and local share is \$5,159,468 and \$257,973, respectively. These costs include the recabling and replacement of the runway light fixtures with the standard incandescent fixtures. The cost to replace the 16/34 lights after the project would be around \$86,000, with a return on investment of approximately 6 years due to the reduced maintenance and energy costs.

Current funding program is Federal 90%, State 5%, Local 5%.

Rnwy 16/34 RSA/OFA-Contract 2a; Twy L1 (Bypass)

<u>760,000</u>	<u>40,000</u>	<u>800,000</u>
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Runway 16/34 RSA/OFA safety grading and clearing, construct taxiway Lima 1 (bypass)

Total cost and local share is \$800,000 and \$40,000, respectively.

Current funding program is Federal 90%, State 5%, Local 5%.

Approved on Resolution 15-036.

Rehabilitate Airfield Lighting - Phase 1

<u>75,000</u>	<u>1,500,000</u>
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Rehabilitation of Airfield Lighting including signage updates, vault modifications and regulator replacement.

This will allow replacement of the south airfield lighting, including runway 6/24 & taxiways A, B, D, E and the entrance to hangar 10.

Current funding program is Federal 90%, State 5%, Local 5%.

Rehabilitate Runway 12/30

<u>162,500</u>	<u>3,250,000</u>
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This is the rehabilitation of the runway surface as it continues to deteriorate and includes airfield lighting.

Current funding program is Federal 90%, State 5%, Local 5%.

Grant Service "A" Projects

	<u>Est FY17 Revenue</u>	<u>Local Share</u>	<u>Total Project Cost</u>
<u>Expand East Quadrant GA Apron</u>			
Development of the East Quadrant GA Apron & sitework. Total cost and local share for this project are \$910,000 and \$227,500. Current funding program is federal 0%, state 75%, and local 25%. From TIPs FFY2015-2019			
<u>Expand East Quadrant GA Apron-design</u>	-	62,500	62,500
CMT contract to design the development of the East Quad GA Apron. Approved on resolution 12-045. Final local share is estimated to be \$3,125 if Federally funded.			
Subtotal Develop East Quadrant GA Apron	-	62,500	62,500
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Subtotal Airport Development	1,065,367	597,973	10,771,968
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	Est FY17 Revenue	Local Share	Total Project Cost
<u>Property RSA Acquisition-Montessori School</u>	-	13,365	267,305
Acquisition of a portion of Runway 6 End RSA. Total reimbursement and local share for this project are \$267,305 and \$13,365 respectively. This property will not be purchased unless there is FAA funding is programmed. Approved on Resolution 11-032.			
<u>Airport Master Plan (Phase 2)</u>	-	250,000	500,000
Secondary project work on the Master Plan update. This amount is for CMT expenses and are estimated to be approximately \$250,000 for FY17. A similar amount will be necessary for FY18. They will be borne by the Airport until any projects relating to the Master Plan are approved. Current funding program is Federal 50% & Local 50%			
<u>Part 150 NEM Update - Phase 1</u>	270,000	30,000	300,000
The FAA requires an update to the Noise Exposure Map (NEM) prior to undertaking elements of the Noise Compatibility Program (NCP). The NEM report is one of two components of a 14 CFR Part 150 Study update.			
<u>Part 150 NCP Imp. / Noise Monitoring Program- Phase 1</u>	225,000	25,000	250,000
FAR Part 150 sets forth the standards under which a Part 150 Noise Compatibility Study is conducted. The preparation of a Noise Compatibility Program (NCP) is voluntary. Current funding program is Federal 90% & Local 10%			
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Total Grant Service "A" projects	1,560,367	916,338	12,089,273

**"B" Projects
FY17 Proposed Budget**

The following grant-supported projects, while important to the development of the Airport, are not expected to be funded during the fiscal year due to the funding level being provided by the FAA & IDOT for other projects carrying higher funding priorities. There is a high probability these amounts will not be required, so they are not included in our FY16 budget funding requirements.

	Local Share	Total Project Cost
<p><u>Develop East Quad GA Apron-construction phase services (est)</u> Construction oversight for the East Quad Apron development by CMT. No Board resolution yet. Final local share is estimated to be \$3,950 after reimbursement from the State.</p>	<u>15,800</u>	<u>79,000</u>
<p><u>Develop East Quadrant GA Apron-construction/local share (est)</u> Development of the East Quadrant GA Apron & sitework. No Board resolution yet.</p>	<u>200,000</u>	<u>768,500</u>
<p><u>RSA Acquisition-Phase 3B</u> Land purchased south of Palatine Rd in 2006 at a cost of \$10.5 million for a Runway Safety Area (RSA). Current funding program is federal 90%, state 5%, local 5%. Total cost and local share is \$3,924,541 and \$196,227, respectively. Any funds received will be applied to the outstanding loan first.</p>	<u>196,227</u>	<u>3,924,541</u>
<p><u>RSA Acquisition-Phase 3-Clearing and Fencing</u> To clean, grade, seed and fence RSA property south of Palatine Rd. Current funding program is federal 90%, state 5%, local 5%. Total cost and local share is \$400,000 and \$20,000, respectively.</p>	<u>20,000</u>	<u>400,000</u>
<p><u>SE Quad Apron-Phase 1</u> Reconstruct and develop of southeast quadrant apron including EA reimbursement. Alternative financing option. Current funding program is federal 48.7%, state 1.3%, local 50%. Total cost and local share for this project is \$2,233,643 and \$1,116,409.</p>	<u>1,116,409</u>	<u>2,233,643</u>
<p><u>Rehab Hangar 9 Apron</u> Rehabilitate Hangar 9 Apron Current funding program is federal 90%, state 5%, local 5%. Total cost and local share for this project is \$850,000 and \$42,500.</p>	<u>42,500</u>	<u>850,000</u>

Total Project

**"B" Projects
FY17 Proposed Budget**

	<u>Local Share</u>	<u>Cost</u>
<u>Acquire Avigation Easements-Phase 3</u>	<u>100,000</u>	<u>2,000,000</u>
Acquire Avigation Easements-All Runway Approach Zones-phase 3. Total cost and local share for this project is \$2,000,000 and \$100,000. Current funding program is federal 90%, state 5%, local 5%.		
<u>Overlay East Access Road</u>	<u>22,500</u>	<u>225,000</u>
Overlay East Quadrant Access Road (Tower Rd) Current funding program is federal 0%, state 90%, local 10%. Total cost and local share for this project is \$225,000 and \$22,500.		
<u>Develop NW Quad GA Apron-Phase 1</u>	<u>312,500</u>	<u>1,250,000</u>
Sitework for northwest quad GA apron (phase 1) . Total cost and local share is \$1,250,000 and \$312,500, respectively. Current funding program is federal 0%, state 75%, local 25%.		
<u>EA for Land Acquisition</u>	<u>25,000</u>	<u>500,000</u>
Environmental Assessment for Land Acquisition per ALP/Master Plan. Total cost and local share for this project is \$500,000 and \$25,000. Current funding program is federal 90%, state 5%, local 5%.		
<u>East Quad Apron-Phase 3</u>	<u>128,500</u>	<u>2,570,000</u>
Construct east quadrant GA apron-phase 3 Current funding program is federal 90%, state 5%, local 5%. Total cost and local share for this project is \$2,570,000 and \$128,500.		
<u>SW Quadrant Apron</u>	<u>137,500</u>	<u>550,000</u>
SW quadrant apron construction. Current funding program is federal 0%, state 75%, local 25%. Total cost and local share for this project is \$550,000 and \$137,500.		

Total Grant Service "B" projects-not included in proposed budget	\$ 2,316,936	\$ 15,350,684
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Unrestricted Net Assets (Reserves) Available:

	<u>Operating</u>	<u>Building Reserve</u>	<u>(CERF) Capital Reserve</u>	<u>Sewer Reserve</u>	<u>Total</u>
Balances @ 4/30/15 (from audit)	2,217,968	-	722,960	386,198	3,298,187
FY16 Projected Results:					
Revenues	4,050,735			19,420	4,070,155
Operating Expenses	(2,484,969)				(2,484,969)
Other Income & Expense	(1,958)		0		(1,958)
Debt Service	(455,733)				(455,733)
Transfer to reserves	(50,000)	120,179	52,029		122,208
Grant revenue	481,209				481,209
Capital Improvements	(61,283)			0	(61,283)
Capital Outlay	(178,832)				(178,832)
Capital Construction	0				0
Grant Service "A" Projects	(645,924)				(645,924)
Capital Other	(148,500)				(148,500)
Projected results for FY16	504,746	120,179	52,029	19,420	696,374
Projected Running Balances @ 4/30/16	2,722,714	120,179	774,989	405,618	3,994,561
FY17 Budget:					
Revenue Budget	4,013,822			22,413	4,036,235
Operating Expenses	(2,998,477)				(2,998,477)
Other Income & Expense	(620)	528	2,290	1,180	3,378
Debt Service	(437,224)				(437,224)
Transfer to CERF	(250,000)		250,000		0
Transfer to Building Reserve	(250,000)	250,000			0
Capital Improve (Facilities/Paving)	(450,000)			(100,000)	(550,000)
Capital Outlay (Vehicles/Equip)	(146,588)		(700,000)		(846,588)
Capital Construction	(120,000)				(120,000)
Grant revenue	0				0
Grant Service "A" Projects	(916,338)				(916,338)
Capital Other	-				0
Projected results for FY17	(1,555,426)	250,528	(447,710)	(76,407)	(1,829,015)
Est Running Balances @ 4/30/17	1,167,288	370,707	327,279	329,211	2,165,546
Less 3 month operating reserve*	(749,619)				
Over/(short)	417,668				

* FY17 budgeted operating expenses times 25% as required by the Airport's business plan.